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MEMORANDUM OF INFORMATION FOR THE FILE

EXECUTIVE

DATE August 9, 1974

FG 10-1  
PR 5-2  
FG 1

~~LETTER, MEMO, ETC.~~

AGENDA

TO: The President

FROM: Alexander Haig

SUBJECT: Meeting with the Cabinet  
August 10, 1974 - 10 A.M.

CORRESPONDENCE FILED CENTRAL FILES - CONFIDENTIAL FILE

SPECIAL FILES



THE WHITE HOUSE

WASHINGTON

August 9, 1974

MEETING WITH THE CABINET

Saturday, August 10, 1974

10:00 a.m. (60 minutes)

The Cabinet Room

From: Alexander M. Haig, Jr.

I. PURPOSE

To meet with the Cabinet and brief them on your plans with regard to the Cabinet and the Administration.

II. BACKGROUND, PARTICIPANTS AND PRESS PLAN

- A. Background: Your first Cabinet Meeting. The Cabinet was last assembled Tuesday, August 6, 1974.
- B. Participants: See Tab B.
- C. Press Plan: Meeting to be announced -- press photo opportunity.

III. TALKING POINTS

See Tab A.



6/4/75

One copy, without President's handwriting, given to Nancy Gemmell, Warren Rustand's office.

ORIGINAL IN PRESIDENTIAL  
HANDWRITING FILE





V.P.

Suggested Talking Points:

- Emphasize the need for stability and continuity at this critical time.
- Express your understanding of their deep feelings and commitment to former President Nixon.
- Tell the Cabinet that you understand the stress and strain they have been under and appreciate the outstanding job that has been done in spite of Watergate.
- Inform the Cabinet that you do not want them to submit letters of resignation.
- Inform the Cabinet that you plan to address a Joint Session of Congress on Monday and that you would appreciate by noon, tomorrow, a short paragraph from each of them to include in your Address.
- You may wish to explain the composition of the transition group and its mission.
- You may also wish to introduce to the Cabinet your two new Counsellors -- Bob Hartmann and Jack Marsh.
- You may wish to reaffirm Al Haig's role as Chief of Staff.
- Tell the Cabinet that you plan to have an "open door" policy but the meetings should not waste the President's or the Cabinet Officer's time.
- You may wish to conclude by stating that you are aware of the many problems that confront this Administration but you look forward to the challenge and satisfaction of solving those problems.



B



PARTICIPANTS

Secretary Kissinger  
Secretary Simon  
Secretary Schlesinger  
Attorney General Saxbe  
Secretary Morton  
Secretary Butz  
Secretary Dent  
Secretary Brennan  
Secretary Weinberger  
Secretary Lynn  
Secretary Brinegar  
Director Ash  
Ambassador Scali  
Counsellor Burch  
Counsellor Rush  
Counsellor Hartmann  
Counsellor Marsh

Others

Chairman Bush

Staff

General Haig

Absent

Counsellor Armstrong

