

The original documents are located in Box 41, folder “Personnel - Special Security Clearances” of the Philip Buchen Files at the Gerald R. Ford Presidential Library.

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MEMORANDUM

THE WHITE HOUSE
WASHINGTON

October 15, 1974

MEMORANDUM FOR

JERRY JENNINGS
STAFF MEMBER
NATIONAL SECURITY COUNCIL

FROM: JANE DANNENHAUER

SUBJECT: Special Clearances

Mr. Philip W. Buchen, Counsel to the President, has asked that you process him as soon as possible for special clearances. In order to carry out his official duties, it is necessary for him and the following individuals in his office to have these clearances:

Phillip E. Areeda
Counsel to the President

Mrs. Eva Daughtrey*
Personal Secretary to Mr. Buchen

Thank you.

*Transferred from OTP where she had clearances.

cc: Honorable Philip W. Buchen ✓



THE WHITE HOUSE
WASHINGTON

11-11-74

PHIL --

Would you kindly sign and
forward this memo?

Ken 



THE WHITE HOUSE
WASHINGTON

November 11, 1974

MEMORANDUM FOR: JERRY JONES
FROM: PHIL BUCHEN
SUBJECT: Miscellaneous Personnel Matters

Would you kindly take care of the following:

- (1) Phil Areeda has received the necessary conflicts, security and special clearances. His commission as Counsel to the President should be issued.
- (2) Ken Lazarus has received the necessary conflicts, security and special clearances. His appointment should be announced.
- (3) It is my understanding that parking spaces now are available on West Executive Avenue. Kindly arrange to have one issued to Ken Lazarus.



*Security
clearances*

THE WHITE HOUSE
WASHINGTON

November 11, 1974

MEMORANDUM FOR: JERRY JONES
FROM: PHIL BUCHEN *Phil*
SUBJECT: Miscellaneous Personnel Matters

Would you kindly take care of the following:

- (1) Phil Areeda has received the necessary conflicts, security and special clearances. His commission as Counsel to the President should be issued.
- (2) Ken Lazarus has received the necessary conflicts, security and special clearances. His appointment should be announced.
- (3) It is my understanding that parking spaces now are available on West Executive Avenue. Kindly arrange to have one issued to Ken Lazarus.



Friday 11/15/74

11:00 Jerry Jennings called to confirm the CIA briefing for special clearances for Mr. Areeda this afternoon (11/15) at 2:30 p.m. Carl Duckett, Assistant Director of CIA, will brief him. 4970

11:30 Susan in Mr. Jennings' office advises that [redacted] an aide, will accompany Mr. Duckett.

(Mr. Duckett will not need to be cleared; [redacted] will need clearance.)

Presidential Library Review of NSC Equities is Required

DECLASSIFIED

AUTHORITY RDC NLF-PB-1-15-1-2 9/9/04
BY hls ^{NSC guidelines} NLF, DATE 4/29/09



Security Clearance (Mr. Buchan)

Thursday 11/7/74

11:28 Carl Duckett (Asst. Dir. of CIA) and his aide [redacted] are waiting in the West Lobby for their 11:30 CIA briefing.

(Mr. Areeda has not yet returned from his meeting in the Roosevelt Room)

(Mr. Areeda was not briefed at that time)

Presidential Library Review of NSC Equities is Required

DECLASSIFIED, w. wh provisions exempt
AUTHORITY RAC NLF-PB-1-15-2-1 9/9/04
BY John ^{NSC guidelines?} NLF, DATE 6/29/09



Thursday 11/7/74

CIA BRIEFING

11/7/74

11:30 a. m.

10:50 I find that [redacted] will be coming with Carl Duckett for the CIA briefing at 11:30 this morning (Thurs. 11/7).

Presidential Library Review of NSC Equities is Required

DECLASSIFIED, with portions exempt

AUTHORITY PRC NLF-PB-1-15-3-D 9/9/04

BY Ma ^{NSC signature} NLF, DATE 6/29/09



Tuesday 11/5/74

Meeting
11/7/74
10 a.m.

4:10 We have scheduled the CIA briefing for special clearances for you and Mr. Areeda at 10 a.m. on Thursday 11/7 -- Carl Duckett, Assistant Director will do the briefing.

Call from Jerry Jennings 4970

cc: Mr. Areeda

DECLASSIFIED

AUTHORITY BA 115-PB-1-15-4-9 9/9/04
BY bh ^{NSC guidelines} NLF, DATE 6/29/09





Monday 11/4/74

MEETING

5:15 Jerry Jennings of NSC would like to schedule a briefing by CIA on special clearances for you and Mr. Areeda ---- one hour -- either Thursday or Friday of this week 11/7 or 11/8.

4970

Probably you would be briefed by the Assistant Director of CIA, Carl Duckett.

cc: Mr. Areeda

Presidential Library Review of NSC Equities is Required

DECLASSIFIED, with portions exempted

AUTHORITY DDC NLF-PB-1-15-5-8 9/9/01

BY MLA ^{NSC guidelines} NLF, DATE 6/29/09



Buchen

THE WHITE HOUSE
WASHINGTON
November 18, 1974

MEMORANDUM FOR: JERRY JONES
FROM: PHILIP W. BUCHEN
SUBJECT: KENNETH A. LAZARUS

This is to notify you that the Counsel's Office has taken the following actions with respect to the above-named individual:

- 1) Statement of Employment and Financial Interests, approved 10-31-74 PWB
- 2) Security Clearance, approved 10-23-74
- 3) Special Clearances, approved 11-7-74
- 4) National Security Clearances,
 approved _____
 required and pending _____
 not required at this time X

Comment:

cc: Bill Walker



Date: 11/19/74

Buchen

THE WHITE HOUSE
WASHINGTON
November 18, 1974

MEMORANDUM FOR: JERRY JONES
FROM: PHILIP W. BUCHEN
SUBJECT: PHILLIP E. AREEDA

This is to notify you that the Counsel's Office has taken the following actions with respect to the above-named individual:

- 1) Statement of Employment and Financial Interests, approved 10-31-74 PWB
- 2) Security Clearance, approved 10-25-74
- 3) Special Clearances, approved 11-7-74
- 4) National Security Clearances, approved _____
required and pending _____
not required at this time X

Comment:

cc: Bill Walker



Date: 11/19/74

THE WHITE HOUSE
WASHINGTON

January 6, 1975

7
copy in
NSC
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Chman

MEMORANDUM FOR:

Jerry Jennings
NSC Staff Member

FROM:

Philip Buchen *P.W.B.*

SUBJECT:

Additional Clearances

William Casselman requires additional clearances to handle national security documents relating to cases now in litigation, as well as materials involving the work of the Interagency Classification Review Committee. Please arrange for the necessary clearances as expeditiously as possible.

Thank you.

cc: Jane Dannenhauer



THE WHITE HOUSE

WASHINGTON

January 6, 1975

MEMORANDUM FOR: Jerry Jennings
NSC Staff Member

FROM: Philip Buchen

SUBJECT: Additional Clearances

William Casselman has need of expedited clearances ^{to handle} for
declassification of ~~documents for~~ ^{by} the Interagency
Classification Review Committee, ~~plus litigation of~~ ^{documents}
~~declassified documents.~~ ^{to be} ~~so that once declassified~~ ^{presented}
~~they can be used in litigation.~~ ^{for}

cc: Jane Dannenhauer

*Bill Casselman
I guess I can't make sense
of Jane's proposed language.
Do my changes make sense,
or would you have other
language to suggest.
P.*



THE WHITE HOUSE
WASHINGTON

February 11, 1975

MEMORANDUM FOR:

JANE DANNENHAUER

FROM:

PHILIP BUCHEN

P.W.B.

Kindly arrange to obtain the necessary additional security clearances for Kenneth Lazarus so that he may review classified materials of the CIA and other agencies or departments engaged in foreign intelligence operations. It is necessary that Mr. Lazarus as a member of my staff assist me in the review of certain such materials from time to time.



Thursday 2/6/75

11:30 Jane Dannenhauer said that you told Ken Lazarus he will need the extra clearances from NSC for work he will be doing.

She asked if you could write a one paragraph memo either to her or to Jerry Jennings requesting the extra clearances in connection with the work he will be doing.



THE WHITE HOUSE
WASHINGTON

*Clearances
Security*

March 11, 1975

MEMORANDUM FOR:

JERRY JENNINGS
NSC STAFF MEMBER

FROM:

PHILIP BUCHEN *P.W.B.*

Kindly arrange the necessary additional security clearances for Rod Hills of my staff so that he may review classified materials of the CIA and other agencies or departments engaged in foreign intelligence operations. Mr. Hills will assist me in the review of certain such materials from time to time.



*Security
Clearances*

March 11, 1975

MEMORANDUM FOR: Jerry Jennings
NSC Staff Member

FROM: Philip Buchen /e/

Kindly arrange the necessary additional security clearances for Jay French of my staff so that he may review classified materials of the CIA and other agencies or departments engaged in foreign intelligence operations. Mr. French will assist me in the review of certain such materials from time to time.

EDaughtrey



THE WHITE HOUSE
WASHINGTON
March 31, 1975

*Personnel
Security
Investigation*

MEMORANDUM FOR: Jerry Jennings
NSC Staff Member

FROM: Philip W. Buchen *P.W.B.*

Kindly arrange the necessary additional security clearances for Margaret C. O'Neill so that she may assist in the review of classified materials of the CIA and other agencies or departments engaged in foreign intelligence operations. Mrs. O'Neill will assist in the review of certain such materials from time to time, while she is working for James Wilderotter of my staff.



Special Clearance

THE WHITE HOUSE
WASHINGTON

March 31, 1975

MEMORANDUM FOR: Jerry Jennings
NSC Staff Member

FROM: Philip W. Buchen *T.W.B.*

Kindly arrange the necessary additional security clearances for Margaret C. O'Neill so that she may assist in the review of classified materials of the CIA and other agencies or departments engaged in foreign intelligence operations. Mrs. O'Neill will assist in the review of certain such materials from time to time, while she is working for James Wilderotter of my staff.



Security

Monday 7/28/75

3:20 The TSD people want to come in and install an alarm system -- will take about four hours. If there isn't a time during the day that they could come in, they can plan on doing it Wednesday or Thursday evening. Is this something that was discussed and you want it done? *Yes*

Tom Roemer

6074

But have it done Wed. or Thurs. evening
T.



THE WHITE HOUSE
WASHINGTON

July 29, 1975

Dear Phil:

I just wanted you to know how grateful I am to you and your staff for your extraordinary efforts in the past couple of weeks.

In particular, Jane Dannenhauer and Jay French have been of great service to us in getting clearances through in record time--while maintaining a cheerfulness that was almost amazing.

Again, you have our great appreciation.

Sincerely,



Douglas P. Bennett
Director
Presidential Personnel Office

The Honorable Philip W. Buchen
Counsel to the President
The White House
Washington, D. C. 20500

*Security
Clearances
Bennett
Tough*



THE WHITE HOUSE

WASHINGTON

October 30, 1975

MEMORANDUM FOR: JERRY JENNINGS
NSC STAFF MEMBER

FROM: PHILIP BUCHEN

T.W.B.

Kindly arrange the necessary additional security clearances for Edward C. Schmults of my staff so that he may review classified materials of the CIA and other agencies or departments engaged in foreign intelligence operations. Mr. Schmults will assist me in the review of certain such materials from time to time.



Tuesday 4/13/76

9:25 Edna Mathias called to say ERDA wants to send someone over to pick up Mr. Wilderotter's boxes of personal materials.

2603 (W. H. Correspondence

I called Jane Dannenhauer; she will contact Secret Service and clear Edna to get into Room 110, and Edna can call Secret Service and tell them what time the ERDA people will arrive.

4259

