

The original documents are located in Box 62, folder “Transition, 1974 - General (2)” of the Philip Buchen Files at the Gerald R. Ford Presidential Library.

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MEMORANDUM FOR THE PRESIDENT

Meeting with the Cabinet
Cabinet Room
10:00 a.m.



Saturday, August 10, 1974

The main purposes of this meeting are to:

- (1) Reassure the Cabinet of your respect for their abilities, your need for their help, and the importance of an orderly continuation of the work of the government.
- (2) Inform the Cabinet of the transition staff arrangements over the next few weeks and how they should interact with the transition staff and you.

We recommend that this should be a fairly short meeting, covering the following general points:

1. The importance of keeping the government functioning and retaining the appearance of reality of movement on the most pressing problems we face.
2. The confidence that you have in their individual abilities and their collective abilities as a Cabinet to advise and work with you. Your need for help from them and the need for them to stay in place, despite any personal desires to leave, at least for the time being.
3. A description of the transition team, including the areas of responsibility of the four team members -- Rumsfeld, Morton, Marsh, Scranton. Mention ter Horst's responsibilities as part of the transition team. Point out that the transition team will advise you on organizing the new Administration.
4. Request written reports from each Cabinet member within the next few days. The reports should be written for you and will go directly to you. The reports should contain a status report on their activities, the problems they face and any comments or suggestions they have. You realize that the reports will be only summaries, but you intend to meet with them personally after you have the reports.

Do

You should make clear that the transition functions as your representatives and will do the substantive briefings for you.

Do Not

At this time, it is essential that the Cabinet understand clearly that they are not to work through the Domestic Council or Al Haig.



Substantive current issues -

Freedom of Information amendments -

Rider on Justice Dept's Appropriation bill - re surveillance, etc. -

Privacy

* Job boning vs. crime (relation of unemployment among younger people to crime rate)

Secondary education act ready for signing

Health insurance legislation

Pending litigation involving Justice Dept

* Speech topics

- minimize scope of crop shortfalls

- HEW legislation

- Privacy

Meetings

- publishers

- labor

1. Change Kon Rusk's operations

2. Jerry Tertlorski organization

- in broad sense

3. OMB & Domestic Council

4. Legal entity

(now 26)

- was 5 or 6

Fiscal

Personnel

General Counsel

- with grey hairs

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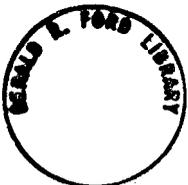
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Monday, August 12, 1974

Agenda for
Transition Team Staff Meeting

1. Mr. Seidman -- Offices and Logistics
2. Mr. Rumsfeld -- Discussion of Presidential Scheduling
3. Mr. Whitehead -- Discussion of Planning Calendar
-- Discussion of Announcement Procedures
-- Discussion of Handling of Substantive Items
4. Mr. Rumsfeld -- Items for 8:30 Meeting with President, et al.
5. Mr. terHorst -- Discussion of Announcements



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Aug. 11	Aug. 12	Aug. 13	Aug. 14	Aug. 15	Aug. 16	Aug. 17
Aug. 18	Aug. 19	Aug. 20	Aug. 21	Aug. 22	Aug. 23	Aug. 24
Aug. 25	Aug. 26	Aug. 27	Aug. 28	Aug. 29	Aug. 30	Aug. 31
Sept. 1	Sept. 2	Sept. 3	Sept. 4	Sept. 5	Sept. 6	Sept. 7
Sept. 8	Sept. 9	Sept. 10	Sept. 11	Sept. 12	Sept. 13	Sept. 14



Weekly Calendar



Sun. - Aug. 11

Mon. - Aug. 12

Tues. - Aug. 13

Wed. - Aug. 14

Thurs. - Aug. 15

Fri. - Aug. 16

Sat. - Aug. 17

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Action List

ITEM	RESPONSIBILITY	DUE DATE
1. Security of Presidential Papers	Seidman Seidman	August 13
2. Vice President's Office	Seidman	August 13
3. Transition Team Organization	Whitehead	August 13
4. Economic Policy Organization	Scranton	August 13
5. Press Office Organization	Scranton/terHorst	August 16
6. OMB and Domestic Council Organization	Scranton	August 16
7. Personnel Organization	Scranton	August 16
8. Legal Organization	Scranton	August 16
9. Early Options for Ford Impact	Whitehead/Griffin	August 13
10. President's Involvement in Politics	Whitehead	August 13
11. Procedure for Talking Points and Presidential Schedule	Whitehead	August 13
12. Individual Meetings	Buchen/Griffin	August 14
13. Procedure for Clearing and Scheduling Announcements	Whitehead/terHorst	August 12

State of the Union Calendar

Aug. 11-17

Aug. 18-24

Aug. 25-31

Sept. 1-7

Sept. 8-14

Sept. 14-21

Sept. 21-28

Sept. 29-Oct. 5

Oct. 6-12

Oct. 13-19

Oct. 20-26

Oct. 27-Nov. 2

Nov. 3-9 *

Nov. 10-16

Nov. 17-23

Nov. 24-30

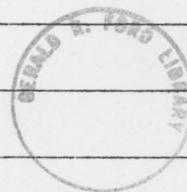
Dec. 1-7

Dec. 8-14

Dec. 15-21

Dec. 22-28

Dec. 29-Jan. 4, 1975



THE WHITE HOUSE
WASHINGTON

August 19, 1974

To: Philip Buchen

From: Roger Porter

Subject: Liaison Office with Former Presidents

Clay Whitehead requested that I pass on to you our information regarding the Liaison Office with Former Presidents.

Executive Order 11456 establishing the Special Assistant to the President for Liaison with Former Presidents is attached.

General Schultz informs us that the liaison staff was officed at 716 Lafayette Place. The Secret Service has the keys. The office includes four floors complete with staff and reception rooms, a conference dining room and sitting room, a presidential office, a twin-bedded room, a single-bedded room, and two baths.

It is also well to remember that the liaison office is separate from the transition office and is funded separately.

Attachment



of the executive branch of the Federal Government or the head thereof, or any function vested by law in or assigned pursuant to law to any such agency or head, to the authority of any other such agency or head or as abrogating, modifying, or restricting any such function in any manner.

(b) This order supersedes Executive Order No. 11426 of August 31, 1968.

Richard Nixon

THE WHITE HOUSE,
February 14, 1969.

Executive Order 11456

PROVIDING FOR A SPECIAL ASSISTANT TO THE PRESIDENT FOR LIAISON WITH FORMER PRESIDENTS

By virtue of the authority vested in me as President of the United States, it is hereby ordered as follows:

SECTION 1. There shall be in the White House Office a Special Assistant to the President for Liaison with Former Presidents (referred to hereinafter as the Special Assistant).

SEC. 2. (a) On behalf of the President, the Special Assistant shall maintain channels of communication between the President and each former living President of the United States, to the end that (1) each such former President shall be kept abreast of such developments as the President may desire; and (2) the President may avail himself of the counsel and advice of any or all of such former Presidents with respect to major matters, particularly of a national security nature, currently confronting the President.

(b) The Special Assistant shall also—

(1) Keep each former President currently informed of the major aspects of such principal international and domestic problems as the President directs;

(2) Arrange to secure from such former Presidents, or any of them, and convey to the President, their views on such issues as the President may designate; and

(3) Arrange to secure and convey to the President such views as any of the former Presidents may wish to communicate to the President on any issue of current interest or concern.

SEC. 3. (a) The Secretary of State, the Secretary of Defense, the Director of the Central Intelligence Agency, and the Executive Secretary of the National Security Council shall each designate a member of his staff as a point of contact for the Special Assistant. The Special Assistant may call upon such designated staff members to supply information and render such other appropriate assistance as he may require in carrying out his duties under section 2 of this Order.



(b) Upon request of the Special Assistant, the head of any department or agency of the Federal Government shall designate a member of his staff as a point of contact to supply information and assistance for the Special Assistant in the performance of his duties in the same manner as provided in subsection (a) for staff members designated pursuant to that subsection.

SEC. 4. The Special Assistant shall be appointed by the President and shall serve at the pleasure of the President. He shall receive compensation at such rate as the President, consonant with law, may prescribe.

SEC. 5. (a) The Special Assistant shall have such staff and other assistance as may be necessary to carry out his duties under this Order.

(b) The Special Assistant shall be provided with such office space as may be necessary to carry out his duties under this Order, and shall also be provided with such office space, and maintenance thereof, as may be necessary for the use of former Presidents at the seat of Government when they are engaged in any effort of interest or concern to the President.

SEC. 6. (a) The compensation and expenses of the Special Assistant and members of his staff shall be paid from the appropriation under the heading "Special Projects" in the Executive Office Appropriation Act, 1969, or any corresponding appropriation which may be made for subsequent fiscal years, or from such other appropriated funds as may be available under law.

(b) The General Services Administration shall provide, on a reimbursable basis, such administrative services and facilities for the Special Assistant as the White House Office may request.

Richard Nixon

THE WHITE HOUSE,
February 14, 1969.

Executive Order 11457

INSPECTION OF INCOME, EXCESS-PROFITS, ESTATE, AND GIFT TAX RETURNS BY THE COMMITTEE ON GOVERNMENT OPERATIONS, HOUSE OF REPRESENTATIVES

By virtue of the authority vested in me by section 55(a) of the Internal Revenue Code of 1939, as amended (53 Stat. 29, 54 Stat. 1008; 26 U.S.C. (1952 Ed.) 55(a)), and by section 6103(a) of the Internal Revenue Code of 1954, as amended (68A Stat. 753; 26 U.S.C. 6103(a)), it is hereby ordered that any income, excess-profits, estate, or gift tax return for the years 1947 to 1970, inclusive, shall, during the Ninety-first Congress, be open to inspection by the Committee on Government Operations, House of Representatives, or any duly authorized subcommittee thereof, in connection with its studies of the operation of Government activities at all levels with a view to deter-



WHITE HOUSE RECORDS OFFICE

THE WHITE HOUSE

WASHINGTON

September 30, 1974

MEMORANDUM: The President

FROM: Philip W. Buchen *P.W.B.*

SUBJECT: Letters of appreciation for
 assistance during transition planning

The three individuals to whom these letters are addressed provided invaluable assistance and support to those who made early plans for your transition. I have drafted the enclosed letters for your signature knowing that a personal note from you would be greatly appreciated by them.

Please sign personally.
P.



THE WHITE HOUSE
WASHINGTON

September 30, 1974

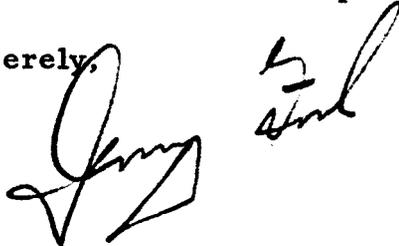
Dear Dr. Lynn:

Phil Buchen has told me of your voluntary and generous help during his personal project to give advance consideration to problems and opportunities that could develop if there had to be a sudden change of administration in the White House.

The times in which you worked were confusing for all of us, and I know it must have been difficult to focus your efforts on so tenuous a circumstance. But you did, and did so well, never knowing if your work would be needed or used. A nation is only as good and as strong as the people in it, and America can be proud, as I am proud, to have had the help of men of your outstanding caliber. Your work was essential and most useful, and I thank you very much for your kind and thoughtful efforts.

I hope there may be an occasion in the near future when I can meet you and learn directly of your activities and impressions.

Sincerely,

A handwritten signature in black ink, appearing to read "Gerald R. Ford". The signature is stylized and written in cursive.

Dr. Laurence E. Lynn, Jr.
3269 Arcadia Place, NW.
Washington, D. C. 20015



THE WHITE HOUSE
WASHINGTON

September 30, 1974

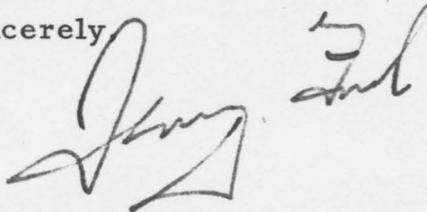
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Sincerely,

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Mr. Brian P. Lamb
Apartment A-111
1400 South Joyce Street
Arlington, Virginia 22202



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WASHINGTON

September 30, 1974

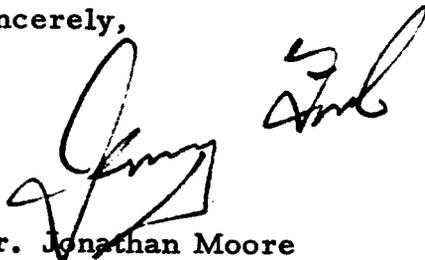
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Mr. Jonathan Moore
65 Old Road
Weston, Massachusetts



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Apartment A-111
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Arlington, Virginia 22202



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Apartment A-111
1400 South Joyce Street
Arlington, Virginia 22202





THE WHITE HOUSE
WASHINGTON

September 25, 1974

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Mr. Brian P. Lamb
Apartment A-111
1400 South Joyce Street
Arlington, Virginia 22202





THE WHITE HOUSE
WASHINGTON

September 21, 1974

Insert
Dear Dr. Lynn:

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Sincerely,

Dr. Laurence E. Lynn, Jr.
3269 Arcadia Place, N. W.
Washington, D. C. 20015



Dear _____

Q. meet

Now that the first month of being President is behind me, I want to take the time I haven't had before to thank you for your important and kind help in thinking through the many problems I would--and did--face in that first month.

The times in which you worked were confusing for all of us, and I know it must have been difficult to focus your efforts on so tenuous a circumstance. But you did, and did so well, never knowing if your work would be needed or used. ~~American is, indeed, a~~

~~nation of laws and not of men, but~~ A nation is only as good and as strong as the people in it, *and America can be* ~~it is most~~ proud, as I am proud, ~~and I am proud,~~ gratifying to me to have had the help of men of your

outstanding caliber, ~~and doubly so since you set about~~ ~~your task unasked.~~ Your work was essential and most useful, and I thank you ~~for it.~~ *very much.* *for your kind*

and thoughtful efforts.

~~Mrs. Ford and I hope to see you soon at dinner at the White House. Until then, with my strong gratitude and very best wishes,~~ *there may be an occasion in the*

near future when I can meet you and learn directly of the ~~your impressions of your activities~~ *and impressions.*

Sincerely



Consent

Phil Buchen has told me of your voluntary and
generous help during his ^{personal} project to ~~have~~
give advance consideration to ~~some~~
~~of the~~ problems that could develop ~~and may~~ ^{and} ~~of~~
if there ~~was~~ had to be a sudden
~~transition~~ change of administration
in the White House.

and
opportunities



THE WHITE HOUSE
WASHINGTON

September 30, 1974

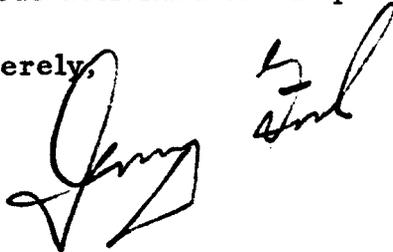
Dear Dr. Lynn:

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The times in which you worked were confusing for all of us, and I know it must have been difficult to focus your efforts on so tenuous a circumstance. But you did, and did so well, never knowing if your work would be needed or used. A nation is only as good and as strong as the people in it, and America can be proud, as I am proud, to have had the help of men of your outstanding caliber. Your work was essential and most useful, and I thank you very much for your kind and thoughtful efforts.

I hope there may be an occasion in the near future when I can meet you and learn directly of your activities and impressions.

Sincerely,

A handwritten signature in dark ink, appearing to read "Gerald R. Ford". The signature is written in a cursive style with a large, sweeping initial "G".

Dr. Laurence E. Lynn, Jr.
3269 Arcadia Place, NW.
Washington, D. C. 20015



THE WHITE HOUSE
WASHINGTON

September 30, 1974

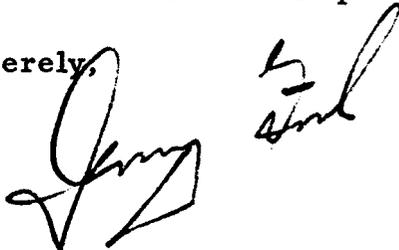
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Sincerely,

A handwritten signature in black ink, appearing to read "Jimmy Carter". The signature is written in a cursive, flowing style with a large initial "J".

Dr. Laurence E. Lynn, Jr.
3269 Arcadia Place, NW.
Washington, D. C. 20015



THE WHITE HOUSE

WASHINGTON

September 30, 1974

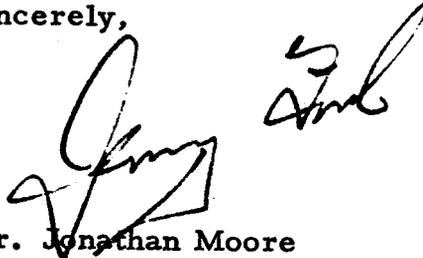
Dear Mr. Moore:

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The times in which you worked were confusing for all of us, and I know it must have been difficult to focus your efforts on so tenuous a circumstance. But you did, and did so well, never knowing if your work would be needed or used. A nation is only as good and as strong as the people in it, and America can be proud, as I am proud, to have had the help of men of your outstanding caliber. Your work was essential and most useful, and I thank you very much for your kind and thoughtful efforts.

I hope there may be an occasion in the near future when I can meet you and learn directly of your activities and impressions.

Sincerely,

A handwritten signature in black ink, appearing to read "Jimmy Carter". The signature is written in a cursive, somewhat stylized script. To the right of the main signature, there is a smaller, more distinct signature that appears to be "J. Carter".

Mr. Jonathan Moore
65 Old Road
Weston, Massachusetts



THE WHITE HOUSE
WASHINGTON

September 30, 1974

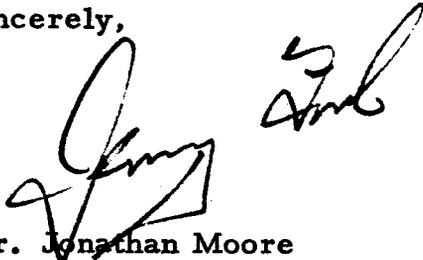
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Sincerely,



Mr. Jonathan Moore
65 Old Road
Weston, Massachusetts



THE WHITE HOUSE
WASHINGTON

September 30, 1974

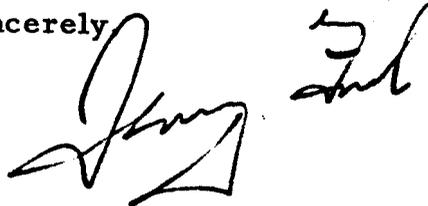
Dear Mr. Lamb:

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I hope there may be an occasion in the near future when I can meet you and learn directly of your activities and impressions.

Sincerely

A handwritten signature in cursive script, appearing to read "Jimmy Carter". To the right of the signature is a small, stylized mark that looks like the number "5" with a horizontal line through it.

Mr. Brian P. Lamb
Apartment A-111
1400 South Joyce Street
Arlington, Virginia 22202



THE WHITE HOUSE
WASHINGTON

September 30, 1974

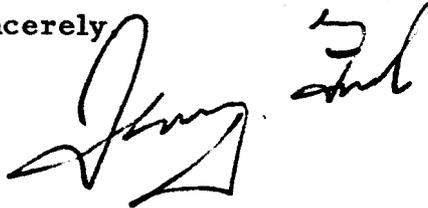
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I hope there may be an occasion in the near future when I can meet you and learn directly of your activities and impressions.

Sincerely

A handwritten signature in dark ink, appearing to be "Jimmy Carter", written over a large, light-colored scribble or mark.

Mr. Brian P. Lamb
Apartment A-111
1400 South Joyce Street
Arlington, Virginia 22202



THE WHITE HOUSE

TO: Mr. Bush

FROM: Frank R. Pagnotta FR

Date 10-18-74

ACTION _____

APPROVAL _____

CONCURRENCE _____

INFORMATION ✓

SIGNATURE _____

REMARKS: _____



Phil A:

For your information; and
I would like it returned

P.

Eva:

Class put with
transition group report

Some items in this folder were not digitized because it contains copyrighted materials. Please contact the Gerald R. Ford Presidential Library for access to these materials.

White House Report/60% of Ford's top staff was appointed by Nixon

by Dom Bonafede

A survey by *National Journal Reports* shows that about 60 per cent of the White House senior staff is composed of former members of the Nixon Administration.

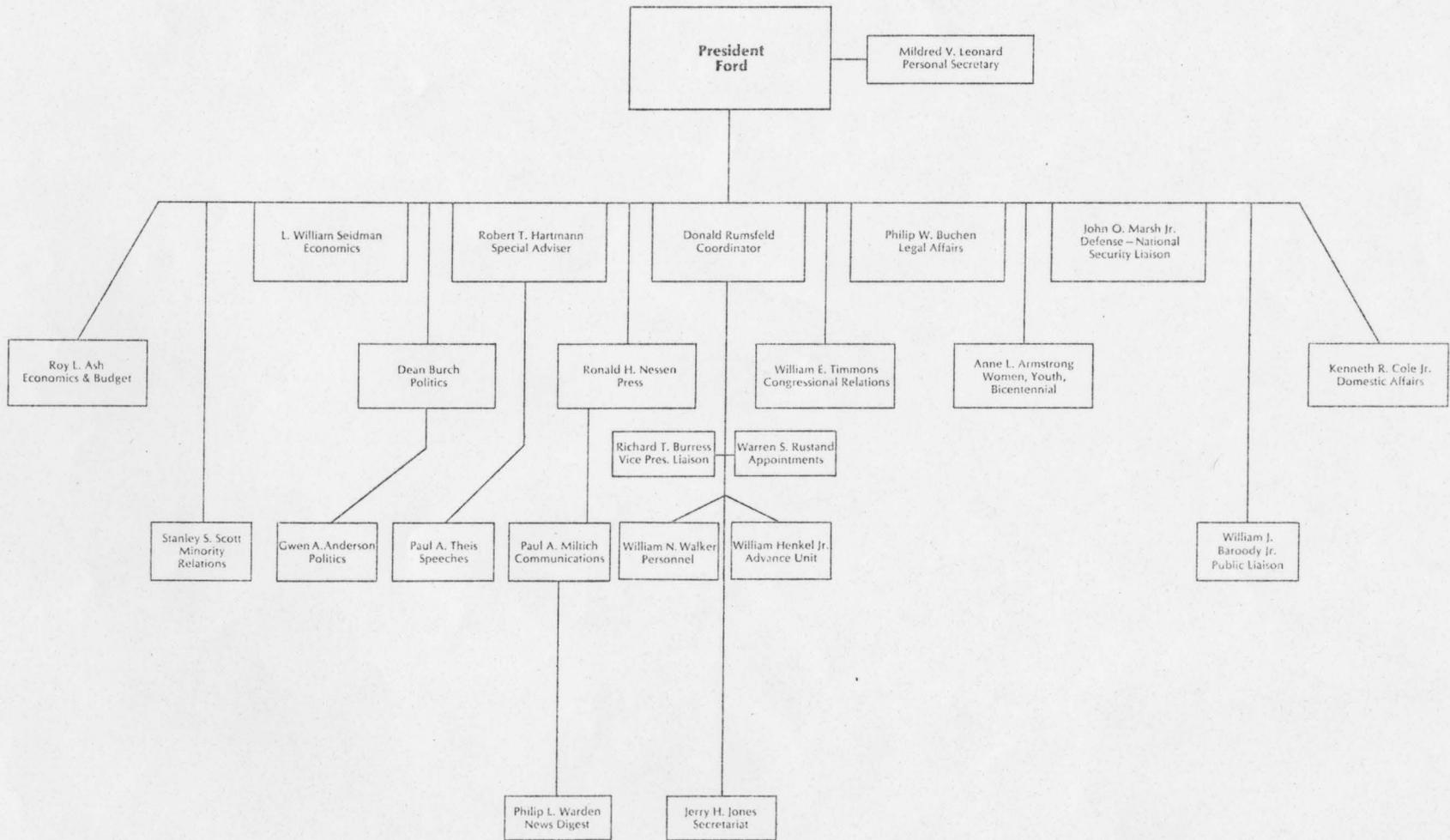
The figure does not include many high-ranking Nixon holdovers who remain on the public payroll but perform no duties or those who are currently engaged in pursuits on behalf of the former President. Neither does



1537

10/12/74
NATIONAL
JOURNAL
REPORTS
©1974

White House Staff Organization Chart



File under "Presidential Transition"

November 18, 1974

The Honorable Joseph M. Montoya
United States Senate
Washington, D. C.

Dear Senator Montoya:

This is in response to your letter of November 13 requesting certain information in reference to the pending Supplemental Appropriations bill as it relates to former President Nixon.

You requested a listing of the personnel detailed to the former president under authority of the Presidential Transition Act as of the close of business on Friday, November 15, 1974. A listing by job title, grade and salary is set out below. This numbers seventeen people.

WHITE HOUSE

<u>Name</u>	<u>Title</u>	<u>Grade</u>	<u>Salary/Annual</u>
Ronald L. Ziegler	Assistant to the former President	Presidential	\$42,500
Rose Mary Woods	Executive Assistant and Personal Secretary to the former President	Presidential	36,000
Franklin R. Gannon	Special Assistant to the former President	Presidential	35,300
Marjorie P. Acker	Staff Assistant	UNCL.	23,000
L. Diane Sawyer	Staff Assistant	UNCL.	21,000
Nora Vandersommen	Secretary	GS-9/2	13,269



Letter to The Honorable Joseph M. Montoya cont'd
November 18, 1974
Page Two

GOVERNMENT SERVICES ADMINISTRATION

Joanne Miller	Receptionist	GS-8/1	\$11,640
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DEPARTMENT OF DEFENSE

John V. Brennan	Military Aide	LtCol	25,000
Christopher Alberts	Mail Assistant	Lt	12,000
Robert Dunn	Medical Corpsman	HMCS	12,000
Eva Brantley	Secretary	GS-10	15,700
Edward Chevalier	Driver	GySgt	9,907
Robert Wagoner	Driver	GySgt	9,907
Gilbert Gibson	Driver	Cpl	5,554
Victorio M. Delacruz	Steward	SDCM	14,900
Larry Miller	SWBD Operator	SP4	7,833.72
Hollis E. Adams II	SWBD Operator	SP4	7,833.72

In paragraph two of your letter you asked for certain information on other persons assigned to Mr. Nixon. This group should be distinguished from persons detailed under the Transition Act.

Under the protective acts, the U. S. Secret Service have requested and been provided the following numbers of persons from the agencies set out below to provide support and assistance in the execution of their duties.

DEPARTMENT OF DEFENSE

White House Communications Agency - 10

DEPARTMENT OF TRANSPORTATION

U. S. Coast Guard - 9*

*This number was reduced to 5 effective COB 16 November 1974



Letter to The Honorable Joseph M. Montoya cont'd
November 18, 1974
Page Three

In reference to your request for information related to GSA personnel, I am advised that there are 8 full time and 2 part time personnel performing duties in connection with former President Nixon's papers located in Washington, D. C. There are 7 persons in San Clemente. As you are aware, they perform services which are provided for by law in connection with the former President's official offices as well as other offices in the immediate complex. These persons, I am advised, were regular GSA employees in that locale prior to 9 August 1974.

We have not provided the number of agents assigned for protective purposes but have relayed your request for this information to the appropriate officers in the U. S. Secret Service for their response to you. It is my understanding from the General Counsel's office here that such information should come from that agency rather than be provided by officials here at the White House.

Sincerely,

John O. Marsh, Jr.
Counsellor to the President

By hand

JOM:HJK:kt

Transition

Monday 12/2/74

MEETING

12/6/74

4:30 p.m.

2:00 You are invited to a meeting with the President and the Transition Team on Friday 12/6 at 4:30 p.m. in the Cabinet Room.



Transition Team
JUSTICE DEPT.
(Defense of Govt. employees)

- File in Federal Advisory Cmte.*
- 6/23/75 Memorandum and Order -- Ralph Nader v. Wm. J. Baroody
(Civil Action No. 74-1675) -- re Federal Advisory Cmte. Act
- 6/24/75 Memorandum transmitting above document; file being closed.
- 6/30/75 Memo for Hartmann, Marsh and Rumsfeld re the ruling by
Judge Gesell -- and thoughts concerning the Transition Team
meetings -- in case the Press makes inquiries.
- 7/1/75 - Memo from Hartmann re Mr. B's 6/30 memo; suggests transferring
the locale to the Residence for social gatherings of old friends
rather than a meeting.
- 6/27/75 - Letter to Jeffrey Axelrad, Dept. of Justice, congratulating
him on the results of the defense of Bill Baroody in the Ralph Nader
action.



THE WHITE HOUSE
WASHINGTON
August 5, 1975

Transition

*(see
Federal Advisory
Committee Act*

MEMORANDUM FOR: DON RUMSFELD
FROM: PHIL BUCHEN *P.W.B.*
SUBJECT: The Transition Team and the
Federal Advisory Committee Act

As I mentioned to you, my concern with Judge Gesell's opinion in Nader v. Baroody is not that a court is likely to subject the Transition Team to the requirements imposed by the Federal Advisory Committee Act, but how we will respond to any questions that may arise concerning the applicability of the Act to the Transition Team. Although the Transition Team meets on an infrequent, but recurring basis, the applicability of the Act in this instance raises the same constitutional problem that Judge Gesell sought to avoid by his interpretation of the statute; i. e., impingement of the effective discharge of the President's powers.

Should a question regarding the Gesell opinion be raised with Ron Nessen, I recommend that he point out the informal nature of this group and its unstructured format. He should also state he understands that Judge Gesell determined the statute did not apply to such informal meetings with the President.



MEMORANDUM

Policy

THE WHITE HOUSE
WASHINGTON

August 1, 1975

MEMORANDUM FOR: PHIL BUCHEN

FROM: DONALD RUMSFELD

I am going to assume that you are going to get me a piece of paper as to whether or not the Transition Team is an Advisory Council under the Gissell decision. What we need to know is how we ought to handle it so that it fits what we want.

*Gissell
the Adv. Council
Act.*



THE WHITE HOUSE
WASHINGTON

June 30, 1975

Fed. Advisory Committee Act

MEMORANDUM FOR:

ROBERT HARTMANN
JACK MARSH
DON RUMSFELD

FROM:

PHILIP BUCHEN *P.W.B.*

SUBJECT:

Federal Advisory Committee Act

I have read the opinion of Judge Gesell in the case of Nader v. Baroody, which involved the issue of whether the meetings conducted by Bill Baroody with different groups in the White House every two weeks makes these groups Federal advisory committees which are subject to the above Act. If they are subject to the Act, the effect would be to open each meeting to the public and to require notice of each meeting in the Federal Register.

The ruling of the court was that such informal group meetings with citizens did not bring the participants into the status of a committee subject to the Act, even though the definition of an advisory committee under the statute is broad enough to include even ad hoc group meetings. The court relied on the facts that the composition of the groups was different for each meeting and that they had no continuity of organization or purpose. Therefore, the decision is not an exact precedent for an advisory group that has continuity.

I call this point to your attention in the event news media people or anyone else challenges the closed regular meetings of the Transition Team. I think we can argue on the basis of language in the Gesell opinion that the Transition Team is not subject to the Act, notwithstanding the difference in the factual situation between the Baroody meetings and the Transition Team meetings. Even so we ought to be aware that there could be a public controversy over the issue, and we may want to agree upon what the White House reaction should be if the question is raised with Ron Nessen at a press briefing or in some other way. If you care to take the time for reading the Gesell opinion, I have enclosed a copy.



Wednesday 4/30/75

Meeting
5/15/75
4 p.m.

3:05 The President is having a meeting with the
transition group in the Cabinet Room on
Thursday 5/15 at 4 p.m.



Transition

Tuesday 5/6/75

Meeting
5/16/75
4 p.m.

2:10 Nell advises the meeting for the transition group
has now been rescheduled for 4 p.m. on Friday 5/16.



Tuesday 10/7/75

10:55 *Suzanne* Susan Charle of the New York Magazine said she has a deadline (right now) and needs some answers. (212) 986-4600

She said Dick Reeves has done a story "A Ford Not a Lincoln", which will be coming out shortly (by Harcourt, Brace) and she has some material he submitted to them and she wants to check on the accuracy.

OK | It says Mr. Whitehead, along with Jonathan Moore, Larry Lynn and Brian Lamb all met about two months before the transition of power and started talking about possible transition and also started studying books on the transition power from Roosevelt to Truman.

OK | Also that they drew up the schedule for the Ford takeover.

OK | Eventually the transition book was 50 pages long and this was covering everything that would happen in those first days.

*Retalped
to Brian*

She also wanted to check if Brian Lamb was a Democrat; I suggested that would be up to him to say one way or another. She indicated she hadn't been able to reach him.

*1st
out of
Schubert*

Also wanted to doublecheck -- "Mr. Buchen was Ford's first law partner back in Grand Rapids."

She said she had tried to reach you yesterday -- but she called around 6 o'clock last night -- and asked how to reach Brian Lamb; asked at that time if he was a Democrat; I gave her both his home phone number and office.

She said she hasn't been able to reach him.



THE WHITE HOUSE

WASHINGTON

October 9, 1975

MEMORANDUM FOR: RUSS ROURKE

THROUGH: PHIL BUCHEN *P.W.B.*

FROM: BARRY ROTH *BR*

SUBJECT: Draft GAO Transition Report

As your requested, I have reviewed the draft GAO Transition Report and offer the following comments:

1. P. 12, line 8. To the best of my knowledge, neither Rose Woods nor Marge Acker did any work whatsoever with the Nixon tapes. I suggest that "and tapes" be deleted.
2. P. 13. With respect to the WHCA duties at San Clemente, it is my understanding that they also supported the Secret Service as well as the former President and his staff.
3. P. 17, line 13. The statement is not accurate with respect to the Court order and its effect. I suggest instead the following: "... the Counsel to the President, the Administrator, the Director of the United States Secret Service or their agents."

You should also be aware that the proposed GAO bill will remove the authority to detail persons on a non-reimbursable basis to former Presidents during the first six months after leaving office. Instead, the level of employees permitted will be subject to the appropriation process. In addition, the annual appropriations level will be substantially increased by the requirement that



the annual rent to GSA for office space must also be appropriated for the former President. This year rent for Mr. Nixon was waived, but it would have been in excess of \$70,000. Under the GAO bill, total annual appropriations for former Presidents may well be a politically unattractive amount.

