

**The original documents are located in Box 44, folder “Resignation Letters” of the Betty Ford White House Papers, 1973-1977 at the Gerald R. Ford Presidential Library.**

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THE WHITE HOUSE  
WASHINGTON

MEMORANDUM FOR: THE FIRST LADY  
THROUGH: Mrs. Nancy Howe  
FROM: Sanford L. Fox

After considerable contemplation on my part, and discussion with my wife, Lucile, I have decided to retire from my position on your staff, effective December 31, 1974. This has been a difficult decision, but one that I have been considering for over two years, so it is not made in haste. Since I am the fourth person to hold this position since 1881, I reflect with pride at the high artistic standard and integrity of this office and my predecessors who have served the Presidents and First Families since the Garfield Administration.

As I prepare to leave, I would like to respectfully suggest the following individuals to fill the vacancies created:

William T. Gemmell, GS-12, Assistant Chief, Social Entertainments Office, be promoted to GS-13, as Administrative Officer (head of the Social Entertainments Office),

Janice M. Ingersoll, GS-11, Assistant in the Social Office, be promoted to GS-12, Assistant Chief, Social Entertainments Office.

cc: Nancy Lammerding

*Sanford L. Fox*



NH,  
FV(

THE WHITE HOUSE

WASHINGTON

October 11, 1974

MEMORANDUM FOR NANCY LAMMERDING  
BRAD PATTERSON ✓

FROM: Susan L. Dolibois

I hereby submit my resignation as Assistant to the  
Social Secretary effective as of November 15, 1974.  
Until that time I will be located in room 472 of the  
Executive Office Building.

*Susan L. Dolibois*

cc: Jim Rogers



April 15, 1975

Dear Mrs. Ford,

Please accept my resignation as your assistant, as of May 31, 1975. It has been a pleasure to have known and worked with you the past nineteen months. You know my thoughts and love are with your forever.

Fondly,

Nancy M. Howe

Mrs. Betty Ford  
The White House  
Washington, D. C. 20500

P. S. Call if I can ever help you.

cp



April 15, 1975

Dear Mrs. Ford,

Please accept my resignation as your assistant, as of May 31, 1975. It has been a pleasure to have known and worked with you the past nineteen months. You know my thoughts and love are with you forever.

Fondly,

Nancy M. Howe

Mrs. Betty Ford  
The White House  
Washington, D. C. 20500

P. S. Call if I can ever help you.

cp



April 15, 1975

Dear Mrs. Ford,

Please accept my resignation as your assistant, as of May 31, 1975. It has been a pleasure to have known and worked with you the past nineteen months. You know my thoughts and love are with you forever.

Fondly,

*Nancy M. Howe*  
Nancy M. Howe

Mrs. Betty Ford  
The White House  
Washington, D. C. 20500

P. S. Call if I can ever help you.



THE WHITE HOUSE

WASHINGTON

August 7, 1975

Dear Mrs. Ford,

It is with great regret that I ask you to consider and accept my resignation as Social Secretary to the First Lady.

As I am sure you know, I am honored to have served you and the President since you were kind enough to appoint me Social Secretary in October 1974.

I hope you and the President will understand only the most personal reasons would cause me to write this letter; among them are my recent marriage, our purchase of a new home, mine and my husband's desire to spend more time together, and the serious ill health of my own dear mother.

My service with you will always remain a treasured memory.

Sincerely,

*Nancy Ruwe*

Nancy Ruwe



August 8<sup>th</sup> 1975

Dear Nancy

It is with deep regret that I accept your letter of resignation as my social secretary. You have done an excellent job and will be greatly missed. I have enjoyed working with you professionally and deeply appreciate your hard work and dedication. Our personal association has also been





Most meaningful to me —

I am well aware of the amount of time that must be put into the job of Social Secretary and can fully understand your reasons for wanting to leave —

I wish you and Nick the very best and look forward to a continuing friendship —

Fondly

Betty Ford

