

**The original documents are located in Box 33, folder “Cole, Mavis M.” of the Betty Ford White House Papers, 1973-1977 at the Gerald R. Ford Presidential Library.**

### **Copyright Notice**

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Betty Ford donated to the United States of America her copyrights in all of her unpublished writings in National Archives collections. Works prepared by U.S. Government employees as part of their official duties are in the public domain. The copyrights to materials written by other individuals or organizations are presumed to remain with them. If you think any of the information displayed in the PDF is subject to a valid copyright claim, please contact the Gerald R. Ford Presidential Library.

## NATIONAL ARCHIVES AND RECORDS SERVICE

## WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
LETTER	LETTER TO NANCY HOWE FROM MAVIS COLE.	1/13/75	C

## FILE LOCATION

BETTY FORD WHITE HOUSE PAPERS, BOX 33  
FOLDER TITLE: COLE, MAVIS M.

## RESTRICTION CODES

- (A) Closed by Executive Order 12356 governing access to national security information.  
(B) Closed by statute or by the agency which originated the document.  
(C) Closed in accordance with restrictions contained in the donor's deed of gift.

JF  
19 MAR 18



August 26, 1974

TO WHOM IT MAY CONCERN:

We wish to bring to your attention the outstanding qualifications of Mrs. Mavis Brown whom we have employed as our maid for the past seven months.

Mrs. Brown has not only demonstrated an eagerness to work very hard, but she also was highly efficient. She did an excellent job cleaning our home, and the President was very proud of her superior performance in ironing his shirts.

Mrs. Brown was a very responsible employee, and she has never been absent because of illness. During the recent weeks she graciously agreed to work on weekends to help our family move from our home in Virginia.

The President and I are pleased to recommend Mrs. Brown. We have a high opinion of her abilities.

Sincerely,

Betty Ford

Gerald R. Ford

Mrs. Mavis Brown  
Fuller Safe Personnel Agency  
918 F Street, NW  
Suite 309  
Washington, D. C.

