

**The original documents are located in Box 48, folder “10/8/74 - State Dinner - First Secretary Gierak (Poland)” of the Betty Ford White House Papers, 1973-1977 at the Gerald R. Ford Presidential Library.**

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FACT SHEET  
Mrs. Ford's Office

Event STATE DINNER honoring First Secretary Gierek of Poland (Black Tie)  
Group \_\_\_\_\_  
DATE/TIME October 8, 1974 8:00 p. m.  
Contact Pat Howard Phone 2927  
Number of guests: Total 110 Women x Men x Children \_\_\_\_\_  
Place State Floor  
Principals involved President and Mrs. Ford  
Participation by Principal yes (Receiving line) yes  
Remarks required yes  
Background This will be the first visit to the US of a Polish official of Gierek's rank.

REQUIREMENTS

Social: Guest list yes  
Invitations yes Programs yes Menus yes  
Refreshments State Dinner Format  
Entertainment yes  
Decorations/flowers yes  
Music yes  
Social Aides yes  
Dress Black Tie Coat check yes  
Other \_\_\_\_\_

Press: Reporters TO BE RESOLVED  
Photographers \_\_\_\_\_  
TV Crews \_\_\_\_\_  
White House Photographers yes Color \_\_\_\_\_ Mono \_\_\_\_\_  
Other \_\_\_\_\_

Technical Support: Microphones yes PA Other Rooms yes (?)  
Recording yes  
Lights yes  
Transportation By Car  
Parking South Grounds  
Housing \_\_\_\_\_  
Other \_\_\_\_\_ (Risers, stage, platforms)



Project Co-ordinator Pat Howard Phone 2927

Site diagrams should be attached if technical support is heavy.

THE WHITE HOUSE

WASHINGTON

DINNER IN HONOR OF  
HIS EXCELLENCY THE FIRST SECRETARY OF THE CENTRAL  
COMMITTEE OF THE POLISH UNITED WORKERS' PARTY  
AND MRS. GIEREK

October 8, 1974  
8:00 p. m.

Dress: Black tie ... long dresses for the ladies

Arrival:

- 8:00 p. m. ... at North Portico Entrance ... First Secretary and Mrs. Gierak and Ambassador and Mrs. Rockwell
- You will greet
- Photo coverage of greeting

Yellow Oval Room:

- Secretary and Mrs. Kissinger, American Ambassador and Mrs. Richard Davies, Deputy Prime Minister and Mrs. Jagielski, Foreign Minister and Mrs. Olszowski, and Foreign Ambassador and Mrs. Trampczynski will assemble just prior to the 8:00 p. m. arrival of First Secretary and Mrs. Gierak and Ambassador and Mrs. Rockwell
- Color Guard will request permission to remove Colors at approximately 8:10 p. m. ... all guests except First Secretary and Mrs. Gierak will depart at this time

Grand Entrance:

- Approximately 8:12 p. m. ... descend Grand Staircase preceded by Color Guard
- Pause at foot of staircase for official photograph (First Secretary Gierak to your right ... Mrs. Gierak to your left)



- Color Guard reforms and procession moves to red carpet facing East Room ... pause for Ruffles and Flourishes and announcement ... take receiving line positions (First Secretary Gierek to your right ... then Mrs. Gierek)
- Follow Color Guard into East Room when "Hail to the Chief" is played

Receiving Line:

- Take position just inside door of East Room ... Ambassador Rockwell will present your guests
- After receiving line, follow guests into State Dining Room

Dinner:

- Round tables and rectangular head table
- Strolling Strings will play during dessert
- No press coverage of dinner; toasts will be piped to the press ... transcripts will be released to the press ... there will be mini-camera coverage of the toasts with a small photo pool

After Dinner:

- 10:00 p. m. ... guests proceed to parlors for coffee, liqueurs and cigars. You will escort First Secretary and Mrs. Gierek to the Blue Room where you will visit informally with your guests
- 10:05 p. m. ... after-dinner guests will be escorted to the State Floor. You, First Secretary and Mrs. Gierek (First Secretary Gierek to your right ... then Mrs. Gierek) will receive the after-dinner guests from a position in the Grand Hall between the Blue Room and Green Room doors -- a Military Social Aide will present your guests -- guests will proceed to the East Room and take their seats



Entertainment:

- After the guests are seated, you will enter the East Room through the center door and seat First Secretary and Mrs. Gierek
- You proceed to the stage which will be located along the north end wall and introduce the Claude Kipnis Mime Theatre

NOTE: Suggested remarks (Tab A)

- At the conclusion of the performance, you will escort First Secretary and Mrs. Gierek to the stage to thank Mr. Claude Kipnis and the members of the Mime Theatre

NOTE: There will be press coverage of the entertainment, including television coverage of the last portion of the program, "Circus Parade," and of your thanking the performers. Also, there will be photo coverage.

- After you have thanked Mr. Kipnis and the members of the Claude Kipnis Mime Theatre, you will escort First Secretary and Mrs. Gierek to the Grand Hall for dancing

Departure:

- You, Ambassador and Mrs. Rockwell escort First Secretary and Mrs. Gierek to the North Portico
- You may wish to return for dancing or return to the Family Quarters
- There will be champagne and dancing for the guests who remain

NOTES:

- The dinner and after-dinner guest lists are attached (Tab B)
- A suggested toast is attached (Tab C)
- There will be interpreters
- Military Social Aides will be present



- The United States Navy Band will be playing on the South Portico as your dinner guests arrive
  
- An Army Harpist will be playing in the Diplomatic Reception Room as your after-dinner guests arrive

Lucy Winchester



THE WHITE HOUSE  
WASHINGTON  
DINNER IN HONOR OF  
HIS EXCELLENCY THE FIRST SECRETARY OF THE CENTRAL  
COMMITTEE OF THE POLISH UNITED WORKERS' PARTY  
AND MRS. GIEREK

October 8, 1974  
8:00 p.m.

Dress: Black tie ... long dresses for the ladies

Arrival:

- 7:30 p.m. ... at North Portico Entrance ... First Secretary Gierek, Foreign Minister Olszowski and Ambassador Rockwell
- You will greet
- Photo coverage of greeting
- You will escort First Secretary Gierek and Foreign Minister Olszowski to the Treaty Room ... Secretary Kissinger will join you

Yellow Oval Room:

- Mrs. Gierek, Mrs. Kissinger, Ambassador and Mrs. Rockwell, American Ambassador and Mrs. Richard Davies, Deputy Prime Minister and Mrs. Jagielski, Mrs. Olszowski, and Foreign Ambassador and Mrs. Trampczynski will assemble in the Yellow Oval Room ... you, First Secretary Gierek, Foreign Minister Olszowski and Secretary Kissinger will join them at 8:00 p.m.

Color Guard will request permission to remove Colors at approximately 8:10 p.m. ... all guests except First Secretary and Mrs. Gierek will depart at this time

Grand Entrance:

- Approximately 8:12 p.m. ... descend Grand Staircase preceded by Color Guard



- Pause at foot of staircase for official photograph (First Secretary Gierek to your right ... Mrs. Gierek to your left)
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NOTES:

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- A suggested toast is attached (Tab C)
- There will be interpreters
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- An Army Harpist will be playing in the Diplomatic Reception Room as your after-dinner guests arrive

Lucy Winchester



THE WHITE HOUSE

WASHINGTON

ARRIVAL CEREMONY FOR HIS EXCELLENCY THE FIRST SECRETARY  
OF THE CENTRAL COMMITTEE OF THE POLISH UNITED WORKERS'  
PARTY EDWARD GIEREK AND MRS. GIEREK

TUESDAY - OCTOBER 8, 1974

The South Grounds

From: Terry O'Donnell

TOD

SEQUENCE:

10:28 a. m.

You depart Oval Office and proceed to Diplomatic Reception Room.

Following announcement and Ruffles and Flourishes, (Marine Band only - no trumpets), you proceed out the Diplomatic Reception Room entrance, cross the driveway, and take your position facing the entrance to the Diplomatic Reception Room.

10:31 a. m.

The First Secretary and Mrs. Gierek arrive and are greeted by you.

Deputy Chief of Protocol Stuart W. Rockwell will introduce First Secretary and Mrs. Gierek to Secretary Henry A. Kissinger and to U.S. Army Chief of Staff and Mrs. Frederick C. Weyard.

You and First Secretary Gierek move to platform. Mrs. Rockwell and Mrs. Gierek move to right of platform.

10:33 a. m.

National Anthems and 21-gun salute.



Arrival Ceremony for First Secretary  
and Mrs. Gierek  
2. Tuesday - October 8, 1974

Inspection of troops - you and First Secretary  
Gierek guided by Commander of Troops.

NOTE: Your cue for escorting First Secretary  
Gierek down to the Commander of Troops  
to inspect the troops will be the Com-  
mander's report, "Sir, the Honor Guard  
is formed."

During inspection, you will move to the  
right of the Commander of Troops.

Return to platform. U.S. Marine Drum and Bugle  
Corps passes in review.

10:40 a.m.

After the Commander of Troops reports, "Sir, this  
concludes the Honors", you deliver welcoming  
remarks to First Secretary Gierek.

FULL PRESS COVERAGE, INCLUDING  
LIVE SATELLITE TELEVISION TO  
POLAND

The First Secretary will respond. (His remarks  
will be interpreted into English.)

10:45 a.m.

You and First Secretary and Mrs. Gierek ascend  
the right outside staircase to the South Portico  
balcony.

You will pause at the center of the South Portico  
balcony for a photograph and then enter the Blue  
Room where you will be joined by Secretary  
Kissinger and General and Mrs. Weyard, members  
of the official party (list attached at TAB A), and  
members of the Welcoming Committee.



Arrival Ceremony for First Secretary  
3. and Mrs. Gierek  
Tuesday - October 8, 1974

10:50 a.m.

Following a brief visit, you, First Secretary Gierek, and Secretary Kissinger depart en route the Oval Office for private meeting.

NOTE:

The members of the Official Party and the Welcoming Committee remain in the Blue Room for coffee.

10:55 a.m.

Your meeting with First Secretary Gierek begins.



MEMBERS OF THE OFFICIAL POLISH PARTY

His Excellency Edward Gierek  
The First Secretary of the Central Committee  
of the Polish United Workers' Party

Mrs. Stanislawa Gierek

His Excellency Mieczyslaw Jagielski  
Deputy Prime Minister and Chairman of the  
Planning Commission

Mrs. Alojza Jagielska

His Excellency Stefan Olszowski  
Minister of Foreign Affairs of the Polish People's  
Republic

Mrs. Janina Olszowska

His Excellency Ryszard Frelek  
Member of the Secretariat of the Central Committee  
of the Polish United Workers' Party and Deputy  
Chairman of the Foreign Commission of the Sejm

His Excellency Witold Trampczynski  
Ambassador of the Polish People's Republic to the  
United States

Mrs. Roza Trampczynska

