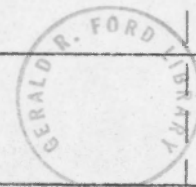


The original documents are located in Box 1, folder “Action Memoranda Log” of the Loen and Leppert Files at the Gerald R. Ford Presidential Library.

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ACTION MEMO	DUE	STAFFED	SIGNED OFF
<p>E.O. —</p> <p>Trade Agreements</p> <p>Report of the U.S. Air Force Academy Board of Visitors</p> <p>Trans. mem. —</p> <p>Office of Alien Prop.</p>	<p>11/4 5:30</p> <p>11/30 6:00</p>	<p>11/4 3:30</p> <p>11/29 4:00</p>	<p>11/4 4:30</p> <p>11/29 5:30</p>
<p>E.O. — Fed. Prop. Council</p> <p>8th quad. rept. — Wage & Price Stability</p>	<p>12/6 3pm</p> <p>12/10 noon</p>	<p>12/6 10:30</p> <p>12/8 9 —</p>	<p>12/6</p> <p>12/8 5 —</p>
<p>Trans. — Fed. Ocean Program</p> <p>Oregon Dunes</p>	<p>12/13 5pm</p> <p>12/10 2pm</p>	<p>12/9 4:30</p> <p>" "</p>	<p>12/10 10:20</p> <p>" "</p>



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
S. 3091	10/20	10 am	10/19	4:45	10/20	2 p.m.
HR 12572	"	"	"	"	"	"
HR 11315 S. 3553	"	"	"	"	"	"
S. 1437	10/20	12 p.m.	10/20	10:30	10/20	12:15
S. 507	10/20	1 p.m.	10/20	10:30	"	12:15
HR- 9460	10/20	12 p.m.	10/20	10:30	"	"
S. 2150	10/20	1 p.m.	"	"	"	"
S. 3825	10/20	12 p.m.	"	"	"	"
HR- 13713	10/20	12 p.m.	"	"	"	"
S. 3521	10/20	1 p.m.	"	"	"	"
Proclamation - Wright Brother Day	10/22	1 p.m.	10/22	9:00 a.m.	10/22	9:15



ACTION MEMO

DUE

STAFFED

SIGNED OFF

HR 13500

10/19 10am

S. 1283

S. 2910

HR 13828

HR 10192

HR 15563

HR 2735

S. 800

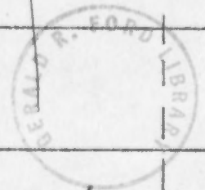
S. 2548

HR 14535

10/19 1pm

10/19 10am

10/19 11:40



ACTION MEMO		DUE		STAFFED		SIGNED OFF
S. 865		10/16	noon	10/15	3 pm	10/15 6 pm
S. 3894				"	"	" "
H.R. 13160 omnibus Wilderness Designation	10/18	2:00 pm	10/16	9:00 am	10/16	10:40
H.R. 5682 Tivium National Environmental Center	10/18	11:00 am	10/16	9:00 am	10/16	10:40
H.R. 7228 Tax Code Amendments	10/18	2:00 pm	10/16	9:00 am	10/16	10:40
HR 10133 Dept. of Agriculture Executive positions	10/18	2:00 pm	10/16	9:00 am	10/16	10:40
HR 10210 unemployment Comp. Amends. of 1976	10/18	2:00 pm	10/16	9:00 am	10/16	10:40
HR 9719 Payments in Lieu of Taxes	10/18	1:00 pm	10/16	11:30 am	10/16	11:55
B. 3131 Anthracite Conrail Amendments	10/18	2:00 pm 10:45 a.m.	10/18	10:45 a.m.	10/18	1:30



ACTION MEMO

DUE

STAFFED

SIGNED OFF

S. 3131

10/16 noon

10/15 3pm

10/15 6pm

HR 13955

" "

HR 1144

" "

S. 22

" "

HR 14041

" "

HJ Res. 1107

" "

HR 15531

" "

S. 12

" "

S. 2398

" "

S. 2081

" "



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
S. 2112	10/14	5:30	10/14	10:30	10/14	2:30
HR 12961	"	"	"	"	"	"
S. 3557	"	"	"	"	"	"
HR 12207	10/15	5 ⁴ pm	"	"	"	"
S. 400	10/14	6pm	"	"	"	"
S. 2923	10/14	5pm	"	"	"	"
S. 1026	10/16	12 p.m.	10/15	1:15	10/15	3pm
HR-15571	10/18	9:30 a.m.	10/15	1:15	"	"
S. 3063	10/18	2 p.m.	"	"	"	"
S. 2533	10/18	11 a.m.	"	"	"	"
HR-12033	10/18	9 a.m.	"	"	"	"



ACTION MEMO


DUE


STAFFED

SIGNED OFF

S. 64 -	10/14	5pm	10/13	noon	10/13	2pm
NR 14470	10/13	5:30	"	"	"	"
NR 3605	10/14	5pm	"	"	"	"
NR 3377	10/13	5:30	"	"	"	"
S. 726	10/14	"	"	"	"	"
NR 13417	10/13	5:30	"	"	"	"
S. 2198	10/14	"	"	"	"	"
S. 3667	10/15	3pm	"	"	"	"
NR 13326	10/14	5pm	10/14	10:30	10/14	2:30
S. 1659	"	5:30	"	"	"	"



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
HR 15813 - Europe	10/14	noon	10/13	9:45	10/13	10:30
HR 1244 - Protection	10/14	10 am	"	"	"	2 pm
HR 15059 - Livestock	10/14	3 pm	"	"	10/13	10:30
HR 15136 - Guam	10/14	2 pm	"	"	"	"
HR 10101 - Aircraft	10/14	3 pm	"	"	"	"
HR 14227 - Arizona	10/14	5 pm	"	"	"	"
HR 1142 - Tax Code	10/15	5 pm	10/13	noon	"	2 pm
HR 1607	10/13	5:30	"	"	"	"
HR Res 1118	"	"	"	"	"	"
HR 11347	"	5 pm	"	"		

ACTION MEMO	DUE		STAFFED		SIGNED OFF	
HR 15445 - Whales	10/13	11 am	10/12	3:45	10/12	4:15
HR 11303 - Schnabeli	10/14	2 pm	"	"	"	"
S. 3441 - Cong. Cemetery	10/13	5 pm	"	"	"	"
S. 999 - Fear Bldg.	"	"	"	"	"	"
HR 15276 - Park Police pay	10/13	11 am	"	"	"	"
HR 13615 - CIA	"	"	"	"	"	"
HJ Res. 967 - H.R.	10/14	"	"	"	"	"
S. 3682 - Briseno	10/13	5 pm	"	"	"	"
3683 - Ruiz						
S. 3621 - Intl. Claims	"	"	"	"	"	"
HR 14956 - Coins P.O.	10/14	2 pm	"	"		"
HR 12939 - Coast Guard	"	"	"	"		"

ACTION MEMO	DUE		STAFFED		SIGNED OFF	
HR 10826 - Rental car	10/13	11 am	10/12	1:30	10/12	3 pm
HR 10073 - Rabbits	"	"	"	"	"	"
HR 8002 - Pt. Reyes	"	"	"	"	"	"
HR 2749 14877 4206 15582	"	"	"	"	"	"
HR 2177 - aircraft	"	"	"	"	"	"
HR 7929 - Enphate	"	"	"	"	"	"
S. 1365 - Alaska	10/13	5 pm	10/12	3:45	10/12	4:15
S. 3556 - Santiago	"	"	"	"	"	"
HJ Res 1119 - 95 th Cong.	"	"	"	"	"	"
HR 14451 - Fed. Prop.	10/13	11 am	"	"		

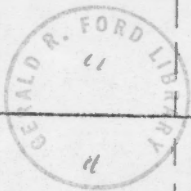


ACTION MEMO

DUE

STAFFED

SIGNED OFF

HR 1455 - Indiana Jones	10/12	5:30	10/12	11:30	10/12	3pm
HR 8027 - Brich	"	"	"	"	"	"
HR 9543 - Grant	"	"	"	"	"	"
HR 1073 - Marine	"	"	"	"	"	"
HR 12927 - Landrum	"	"	"	"	"	"
HR 14503 - Kiwin P.O.	"	"	"	"	"	"
HR 15546 - Madden P.O.	"	"	"	"	"	"
HR 21707 - Dibling	"	"	"	"	"	"
HR 13964 - Nolan	"	"	"	"	"	"
HR 14773 - Military	"	"	"	"	"	"
HR 13585 - Boat Party	10/13	2pm	10/12	1:30		"
HR 13326 - Delta Queen	10/13	11 am	"	"		"

ACTION MEMO	DUE		STAFFED		SIGNED OFF	
HR 15246 - Service Contract State & Local Fiscal	10/11	noon	10/8	5:30	10/8	6pm
HR-11367 - Assistance Amends of 1976	10/11	10 a.m.	10/9	10:30	10/9	10:45
S. 2657 - Education	10/11	2:30	10/11	12:30	10/11	2pm
HR 5546 - Health	10/11	2pm	"	"	"	"
D.J. Res-126 - Oil & Gas	10/11	5:30	10/11	4:30	10/11	5:30
S. 2212 - Crime	"	"	"	"	"	"
HR 13218 - S.S. U.S.	10/12	5:30	10/12	11:30	10/12	3pm
HR 11891 - Congress	"	"	"	"	"	"
HR 11337 - Census	"	"	"	"	"	"
HR 14886 - Pl. Transition	"	"	"	"	"	"



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
S. 2228 - Public Works - EDA	10/8	5pm	10/7	5pm	10/7	6pm
HR 12566 - Science Foundation	10/9	noon	10/7	5:30	"	"
S. 1414 - Fisheries	10/9	noon	10/8	3pm	10/8	5:15
S. 14 - Cost-of-Living	"	"	"	"	"	"
HR 11809 - Previc	10/11	5pm	"	"	"	"
S. 3035 - Olson	10/9	noon	"	"	"	"
S. 3149 - Toxic Substances	10/9	noon	10/8	5:30 10/8	5 10/8	6pm
S. 3383 - Weather	"	"	"	"	"	"
HR 4054 - Day's	10/11	2pm	"	"	"	"
S. 1506 - Wild Rivers	"	"	"	"	"	"



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
Proc. - Native American WK.	10/7	2pm			10/7	9:30
S. 3757 - Muritz	10/8	2pm	10/7	3:30	10/7	6pm
E.O. - Mariana Islands	10/8	5-	"	"	"	"
S. 2991 - Hazardous Materials	10/8	2-	"	"	"	"
HR 12168 - Gas Pipeline	"	"	"	"	"	"
S. 3050 - Coast Guard	10/8	5-	"	"	"	"
S. 2839 - Survey Act	"	"	"	"	"	"
HR 7108 - Environment	"	"	"	"	"	"
S. 3790 - Hester	"	"	"	"	"	"
HR 12118 - Transportation	"	"	"	"	"	"
E.O. - WH Fellows	"	"	"	"	"	"



ACTION MEMO

DUE

STAFFED

SIGNED OFF

Proc. - Family Work	10/6	1 pm			10/6	10:45
Deliveries	10/6	11 am			"	"
Vol. Fireman Work	10/6	1 pm	10/6	12:35	10/6	T.L. 3 pm
HR 13035 - Sea Grant	"	"	"	"	"	T.L. "
HR 11199 - Miller	10/8	noon	10/6	4:45	10/7	9:30
S. 1971 - Schunk Plaza	"	"	"	"	10/7	P.R. 11:30
S. 2618 - Oak	"	"	"	"	10/7	9:30
D.C. Healing Arts	10/8	5 pm	"	"	10/7	P.R. 11:30
HR 11407 - Coast Guard	10/8	noon	"	"	10/7	P.R. 11:30
HR 8119 - Macos	10/8	11 am	"	"	10/7	9:30
S. 2942 - Brooks	10/8	noon	"	"	10/7	9:30



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
E.O. - exports	9/29	1pm	9/29	4pm	9/30	9:15
Impoundment Control	9/29	5:30	"	"	"	"
S. 3052 - USDA	9/30	5:30	9/29	7pm	9/30	3pm
HR 15193 - D.C.	9/30	5pm	"	"	"	"
S. 3095 - Gold Labeling	9/30	5:30	"	"	"	"
HR 11149 - DPR.	9/30	5:30	"	"	"	"
HR 589 - Santa Grey	9/30	5:30	"	"	"	"
H Res 1096 - DOD	9/30	ASAP	10/1	8am	10/1	10:15
HR 15194 - Public Works	"	"	"	"	"	"
E.O. - Pay raise	"	"	"	"	"	"



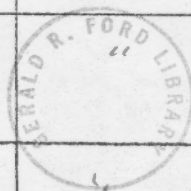
ACTION MEMO

DUE

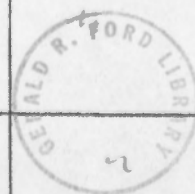
STAFFED

SIGNED OFF

S. 2004 - Oklahoma	9/28	5 pm	9/27	9:30	9/27	3 pm
HR 15319 - Habeas Corpus	9/27	5 pm	"	"	"	"
S. 2286 - New Mexico	9/28	noon	"	"	"	"
S. 522 - Indian	9/27	5 pm	"	"	"	"
HR 8532 - Antitrust	9/27	5 pm	"	"	"	"
HR 14973 - Tijuana River	9/28	noon	9/27	10:30	"	"
Proc. - Amer. Education	9/30	noon	9/28	6:15	9/29	1:30
S. 2830 - Brays	9/30	2 pm	9/29	10:10	"	"
S. 1404 - Plant			"	"	"	"
1477 - Toledo	9/30	2 pm	"	"	"	"
S. 2481 - Austrian	"	"	"	"	"	"
S. 1787 - 2668			"	"	"	"
2770 - 2956 private	"	"	"	"	"	"



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
Medal of Science	9/24	5pm	9/24	9:30	9/24	5pm
HR 3348 - VA - Medical	"	"	"	"	9/24	5pm
S. 2184 - Olympics	"	"	"	"	"	"
HR 366 - Pub. Safety Officers	"	"	"	"	"	"
H.R. 14846 The Military Coast Authorization FY 77	9/27	5:00	9/25	1:00	9/27	9:30
Ex. Order - "Basic Allowance for Quarters"	9/27	2:00	9/25	1:00	"	"
HR 14298 - Veterans	9/27	noon	9/27	9:30	9/27	3pm
HR 14299 - "	"	"	"	"	"	"
S. 2511 - Idaho	9/28	noon	"	"	"	"
S. 2371 - Natl. Parks	"	"	"	"	"	"
S. 2090 - Servicemen	"	"	"	"	"	"



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
S. 3669 - Natl. Gallery Art	9/20	9:45 2pm	9/20	9:45	9/20	1pm
HR 10394 - Vet. Homes	"	"	"	"	"	"
1977 Impoundment Act	9/20	4:30	9/20	2pm	9/20	4:30
HR 5465 - Indian Affairs	9/21	2pm	"	"	"	"
1976 Impoundment Act	9/22	10 am	9/21	4pm	9/21	6:30
HR 13655 - Auto. Transport	"	"	"	"	"	"
GSA	9/23	9 am	9/22	6pm	9/23	10 -
S. 327 -	9/23	noon	"	"	"	"
HR 14232 - Labor & HEW	9/24	noon	9/23	1:30	9/24	5pm
State Dept. Budget	9/24	9 am	9/23	4pm	9/24	9:30



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
S.S. - Sunshine Act	9/9	3 pm	9/9	11 -	9/10	11 -
HR 3884 - Emergencies	"	"	"	"	"	"
P. 2145 - Indochina Refugees	"	"	"	"	"	"
Budget amend. - legis.	9/15	noon	9/14	4:30	9/15	10 am
Suppl. - Dept. of Interior	9/15	1 pm	9/14		"	"
P. 217 - Indian Lands	9/15	5 pm	9/15	11 am	9/15	1:45
Coolidge's anemia	9/16	5 pm	9/15	3:15	9/16	9:45
HR. 8603 - Postal Reorg.	9/16	noon	"	"	"	"
74 77 Budget - GSA	9/16	9:30	"	"	"	"
Science rept.	9/20	5 pm	9/17	5 pm	9/20	9:45
E.O. - Cost of Living	9/20	4 pm	"	"	"	"



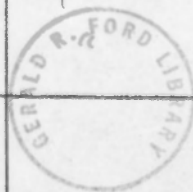
ACTION MEMO	DUE		STAFFED		SIGNED OFF	
NPR-4 Study	9/8	2pm	9/7	3:30pm	9/8	8—
Impoundment Control	9/8	noon	"	"	9/8	8—
Proc. — Gen. Pulaski	9/8	5pm	9/8	10 am	9/8	5:30
P. 3779 - Mrs. David Davis	"	"	"	"	"	"
P. 2862 - Fire Prevention	"	"	"	"	"	"
Proc. — Handicapped	"	"	"	"	"	"
HR 11670 - Coast Guard	"	"	"	"	"	"
HR 13372 - Rivers	"	"	"	"	"	"
HR 11481 - Maritime	"	"	"	"	"	"
HR 8410 - Livestock	"	"	"	"	9/8	1:45
HR 8800 - elec. cars	9/9	9 am	9/8	4:45	9/9	1—



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
HR 3650 - Re-employed annuitants	9/2	5pm	9/2	3pm	9/2	6:30
HR 10370 - Canaveral, Fla.	"	"	"	"	"	"
E.O. - Olympic Sports	9/3	9am	9/2	4pm	"	"
Def J. funds	9/3	—	"	"	"	"
HR 12261 - D.C. Criminal Laws	9/3	1pm	9/3	9am	9/3	4pm
CCC Annual Rept	9/3	5pm	9/3	9am	"	"
Memo - Consumer Representation	9/2	noon	9/3	11 am	"	"
HR 12455 - Day Care	9/3	1pm	9/3	11 am	"	"
E.O. - Quetico - Superior Olee.	9/3	5pm	9/3	2:20	9/3	4:30
HR 9513 - N.H. - W. Sewer	9/2	11 am	9/3	4 -		"



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
1977 Suppl.						
Claims - Judgements	8/31	3 pm	8/31	10:30	8/31	1:45
Natl. School Lunch Week	8/31	5 pm	"	"	"	"
Coast Guard - Budget	8/31	9 am	"	"	"	"
Child Health Day	8/31	5 pm	"	"	"	"
E.O. -						
Citizenship for Fed. Employees	8/31	4 pm	8/31	1:30	8/31	4 pm
7th Quarterly Rept. -						
Wage Price Stability	9/1	4 pm	"	"	"	"
HR 13679 -						
Gram Power Authority	9/1	5 pm	9/1	11:15	9/1	5:30
P. 3435 -						
Privacy Protection Study	"	"	"	"	"	"
HR 11009 -						
DC Fin. Systems	9/2	5 pm	9/2	3 pm	9/2	6:30
20 th 1976						
Spec. Mess. - Impoundment	9/2	2 pm	"	"	"	"



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
S. 537	8/10	1 pm	8/9	5 pm	8/10	9 -
3-judge Courts						
Annual Rept. -	8/12	5 pm	8/11	12:30	8/11	2:30
World Weather Plan						
1972-76 Transition Quarter	8/12	Noon	8/11	5:00	8/12	9:00
Under Impoundment Control Act						
Allocation to the Office of	8/12	3:00	8/12	11:00	8/12	12:30
Management and Budget						
HR 12944-Six Month extn.	8/12	2:00	8/12	11:00	8/12	12:30
of fed. Insecticide, Fungicide, etc.						
S. 1689-Amendments to the Penn. Ore	8/13	Noon	8/13	8:30	8/13	11:45
Development Corp.						
" " "	8/13	Noon	8/13	10:30	8/13	11:45
Duplicate received						
Columbus Day proclamation	8/30	noon	8/26	6 -	8/27	10 -
Forest Products "	8/30	"	"	"		"
Supplemental						
- DOJ	8/30	1 pm	8/27	6:40 pm	8/30	5:30



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
Appropriation lang. change — med. facilities grant program	8/3	noon	8/2	1:45 pm	8/2	6:05
HR 7685 — Mildred Crumley	8/4	noon	8/3	noon	8/4	1:00
HR 2943 — James Caldwell	"	"	"	"	8/4	1:00
Proc. — Citizenship Day	8/4	5 pm	"	"	8/4	1:00
HR 1558 — Dr. Ernst Winkler	8/4	5 pm	8/4	9:50	8/4	1:00
HR 1762 — Lessie Edwards	8/6	7 pm	8/5	11 pm	8/6	2:10
HR 14515 — Food Stamps for SSI	8/6	5:30 pm	8/6	10 —	8/6 4:30 8/6 noon	
HR 14233 — HUD Appropriation	"	"	"	"	8/6	2:10
S. 1526 — Boundary Waters Canoe Area	8/9	6 pm	8/9	10:30	8/9	3:30
HR 5360 — Civilians in SE Asia	8/9	5:30 pm	8/9	1:45	8/10	9 —
S. 3589 — Norris Cotton Bldg.	8/9	5:30	8/9	1:45	8/10	9 —

ACTION MEMO	DUE		STAFFED		SIGNED OFF	
Budget amdt. for Legis.	7/22	5 pm	7/21	4 pm	7/22	10:45
Budget amdt. for Dept. of Defense - military	7/23	9 am	7/22	11 -	7/22	6:15
Lynn memo - Army Corp of Engineers	7/27	10 am	7/26	10 am	7/27	8:30
Lynn memo - 7/23 Mid. Arcade Casinos	7/27	10:30 5 pm	7/26	10 am	7/27	8:30
HR 14231 - Dept. of Interior approp., 1977	7/30	noon	7/29	11:15	7/31	noon
HR 13308 - Aviation War Risk Ins. Extension	7/30	noon	"	"	"	"
S. 2447 - exempt. Members of Cong. from state taxes	7/30	noon	"	"	"	"
HR 11504 - Shipbuilding Contracting Act	7/30	noon	"	"	"	"
E.O. - FCA	7/29	3 pm	7/29	1:30	7/29	4:15
S. 3295 - Housing Auth. Act	7/30	noon	7/30	8:30	7/31	noon



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
Naval petroleum reserves HR 14235 -	7/14	1 pm	7/13	6 pm	7/14	10 am
Military Construction	7/14	5 pm	"	"	"	"
Budget amends - Legion Branch	7/14	noon	"	"	"	"
HR 13501 - Medicare	7/14	2 pm	"	"	"	"
Exec Order - amending E.O. 11861	7/14	5 pm	7/14	10 am	7/14	10:30
Goreg/Steidman memo re clean air	7/16	10 am	7/15	3:30	7/16	11:00
Gorb memo re LDC import policy	7/17	2 pm	"	"	7/16	10: am
Lynn memo re - proposed Aviation Noise Policy Stmt	7/22	2 pm	7/20	3:45 pm	7/22	10:45
S. 586 - Coastal Zone Mgmt. Act	7/22	9:30 am	7/21	4 pm	"	"
E.O. - Harold Council	7/22	noon	"	"	7/22	"
S. 3184 - Alcohol	7/22	9:30 am	"	"	"	"

ACTION MEMO

DUE

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HR-14236 - Public Works for Water and Power Development and Energy Research Approp. Act, 1977	7/9	ASAP	7/9	1:30	7/9	3:45
HR-7992 Alpine Lakes Wilderness	7/9	ASAP	7/9	1:30	7/9	4:00
Proc. - Space Exploration Day	7/12	2pm	7/12	10:30	7/12	5pm
HR 14261 - Treasury, Postal Serv. Appropriation - 1977	7/12	noon	"	"	7/12	5-
HR 1404 - Lucille Jones	7/12	noon	"	"	7/12	5-
HR 12438 - DoD appropriations	7/12	noon	"	"	7/12	5-
S. 1518 - Motor Vehicle Info. Act of '76	7/13	5 pm	7/13	noon	7/13	3:30
HR 14484 - SSI and child support	7/13	noon	"	"	"	"
HR 10930 - Cotton research & promotion	7/13	5 pm	"	"	"	"
HR 4829 Leah Maurer Anderson	7/13	5 pm	"	"	"	"
Spec. Order - incentive pay - aerial flight duties	7/13	5 pm	"	"	"	"





ACTION MEMO		DUE		STAFFED		SIGNED OFF
HR-9771 - Airport and Airway Development Act. Amends	7/8	5:30	7/8	5:00	7/8	5:25
S.811 - Horse Protection Act Amendments	7/9	12:00	7/8	5:00	7/8	5:40
HR-14237 - Agriculture and related agencies appropriation act 1977	7/9	1:00	7/8	5:00	7/9	12:15
HR-13069 - Loans to the unemployment fund of the Virgin Islands	7/9	5 p.m.	7/9	10:00	7/9	12:30
HR-5666 - Relief of Nyo-yon won	7/9	6 p.m.	7/9	10:00	7/9	12:30
HR-10451 - Nuclear Career Incentive Act of 1975	7/9	5 p.m.	7/9	10:00	7/9	12:30
E.O. - V.P. Service Badge	7/10	12 p.m.	7/9	12:30	7/9	3:30
Wm. E. Simon memo 7/8/76 re: Interpol	7/12	2 p.m.	7/9	12:30	7/9	3:30
Phil Buchen memo 7/8/76 re Capital Punishment	7/12	10 a.m.	7/9	12:30	7/9	3:30
Suppl. approp. - Synthetic Fuels Commercial Demonstration Program	7/12	12 p.m.	7/9	12:30	7/9	3:30
S.268 - Eagles Nest Wilderness	ASAP 7/9	ASAP	7/9	1:30	7/9	4:00



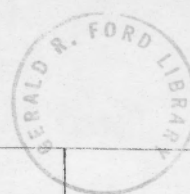
ACTION MEMO	DUE		STAFFED		SIGNED OFF	
<i>Exec Order —</i> <i>act-as Sec. of State</i>	7/5	10 am	7/2	1 pm	7/2	2:45
<i>Privacy Act of 1974</i>	7/5	11 am	7/2	2:30	7/2	2:45
<i>River - River Basin Monetary</i> <i>Auth. Act of 1976</i>	7/6	10 a.m.	7/2	5:30	7/6	3:00
<i>Use of alcoholic beverages</i> <i>in the Panama Canal zone</i>	7/6	10 a.m.	7/2	5:30	7/6	3:00
<i>Federal Coal Leasing</i>	7/2	ASAP	7/2		7/2	6:15
<i>HR 11804 - Federal RR</i> <i>Safety Authorization Act 1976</i>	7/6	5:30 pm	7/6	12:00	7/6	3:00
<i>HR 13899 -</i> <i>Criminal & judicial procedure</i>	7/7	6 pm	7/7	11:30	7/7	5-
<i>HR 9291 - Natl. Traffic &</i> <i>Motor Vehicle Safety Act Amnd.</i>	7/7	6 pm	7/7	11:30	7/7	5-
<i>S. 3168 - Foreign Relations</i> <i>Authn. Act., FY76</i>	7/8	5 p.m.	7/8	5:00	7/8	5:25
<i>HR - 10572 - Amending the</i> <i>definition of "city" for tax</i> <i>purposes</i>	7/8	5 p.m.	7/8	5:00	7/8	5:25
<i>S. 229 - Endangered Species</i> <i>Act Amendments</i>	7/8	5:30	7/8	5:00	7/8	5:25

ACTION MEMO	DUE		STAFFED		SIGNED OFF	
HR 5621 - Valley Forge	6/29	5 pm	6/29	10/30	6/30	10 -
HR 12384 - Military Construction Authorization 1976 App. Message -	6/30	11 am	6/29	1:15	6/30	10 -
Impoundment Control Act of 1974	6/30	2 pm	6/29	5:30	6/30	10 -
S. Res. 49 - Display - use of flag	6/30	5 pm	6/29		6/30	10 -
S. 2853 - Food Stamp Under Act of 1976	6/30	4 pm	6/30	10 -	7/1	3:40
HR 13380 - fisheries development	7/2	noon	7/1	8:45	7/2	2:45
HR 12188 - Community Services Act	7/2	noon	"	"	7/2	2:45
HR 11439 - Health insurance for Civ. Serv.	7/2	noon	"	"	7/2	2:45
HR 5630 - Fed. Boat Safety Act	"	"	"	"	7/2	2:45
HR 12567 - Fed. Fire Prevention + Control	"	"	"	"	7/2	2:45
S. Res 96 - Honoring James Smithson	7/2	1 pm	7/2	9:30 am	7/2	2:45



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
10 th 1976 Special Mess. under Empowerment Central Act of 1975	6/28	11 am	6/25	6:45	6/28	2:30
S. Res. 203 - Higher Education Engr. Technical Provisions Act of 1976	6/28	4 pm	6/28	1:15	6/29	10 -
S. 3122 - Endangered Species Act of 1973	6/28	5 pm	"	"	6/29	10 -
S. 3147 - Marine Protection, Research	6/28	5 pm	"	"	6/29	10 -
S. 2629 - VA housing Amnts. Act of 1976	6/28	4 pm	"	"	6/29	10 -
Baroody 6/17/76 memo re Equality of Rights under Fed. Statute	6/29	noon	6/28	4:50	6/29	10 -
Budget amdt. for Legislative Branch	6/29	11 am	"	"	6/29	10 -
Proclamation - Captive Nations Week	6/29	10 am	6/28	5:40	6/29	10 -
S. 2847 - Translator Broadcast Station	6/29	5 pm	6/29	10:30	6/30	10 -
S. 2945 - Smithsonian	6/29	5 pm	"	"	6/30	10 -





ACTION MEMO

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Byam memo 6/21/76 re 2 nd Suppl. Appropriations Act '76	6/23	3 pm	6/22	11-	6/22	4:15
O'Hall memo 6/21/76 re PL 480 Programming Trends	6/24	3 pm	6/22	6:30	6/23	5:25
S. 18- Control of African honeybees	6/24	2 pm	6/23	3:35	6/24	10-
1977 budget amend. for Dept. of Transportation	6/24	2 pm	6/23	4:30	6/24	10-
HR Res. 726- Natl. Bicentennial Prog. Safety Gr.	6/25	11 am	6/24	1:45	6/25	10:05
S. 3161- Flagspoles on Capitol grounds.	6/24	5:30	6/24	1:45	6/25	10:05
Gen. Order - Promotion of Navy & Marine Corps officers	6/25	11 am	6/24	1:45	6/25	10:05
Budget amend - Legis. Branch	6/24	5 pm	6/24	1:45	6/25	10:05
Women's Equality Day pro.	6/25	2 pm	6/24	5:45	6/25	9:30
HR 10208- release of names by VA	6/25	5 pm	6/25	12:30	6/25	5:50
S. 3475- display in Capitol	6/25	4:30 pm	6/25	12:30	6/25	5:50



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
Annual Rpt - St. Lawrence Seaway Corp	6/17	3 pm	6/16	2:15	6/16	4:20
O'Neill 6/15 memo re Oil Pollution Legis.	6/18	2 pm	6/16	2:15	6/17	6:45
O'Neill 6/15 memo re Housing for elderly	6/17	noon	6/16	6-	6/17	6:45
Pres. Order - Fleming retirement	6/18	11 am	6/17	4:15	6/18	11:15
Skills memo 6/16 re Urban Development + Neighborhood	6/18	noon	6/17	4:15	6/18	11:15
74 '77 for Dept. of Defense and Dept. of Ag.	6/18	11 am	6/17	4:15	6/18	11:15
50 Res. 168 - James Webb to Smithsonian	6/18	2 pm	6/17	6-	6/18	11:15
S. 3187 - Natl. Comm. on Uses of Copyrighted Works	6/18	2 pm	6/17	6-	6/18	11:15
S. 1466 - Natl. Consumer Health Info. + Health Promotion Act	6/18	C.O.B.	6/18	3:25	6/21	6:15
Budget amend. - Dept. of Justice	6/21	2 pm	6/19	10-	6/21	5-
Conroy/Linder 6/18/76 memo re WH Appropriation bill	6/21	10 am	6/19	10-	6/21	5-



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
Annual Rept — Dept. of Transportation	6/14	4pm	6/11	9:45	6/14	3-
HR 11438 Court leave for Fed. employees	6/14	11 am	6/11	3:45	6/14	3-
Rowcroft 6/12/76 memo re Specialty Steel	6/15	10 am	6/14	10:30	6/14	3-
Rowcroft 6/14/76 memo re Rept. of 3 rd Nation Conf. on Law of Sea	6/15	e.o.g.	6/15	10:45	6/15	1:20
S. 532 — Wood Act payments	6/16	10 am	6/15	11:20	6/15	1:20
Fed. Exec. Boards — 1975 Annual Rept.	6/16	5pm	6/15	6:15	6/16	1:30
Pb. Dev. Development Corp.	6/16	noon	6/15	6:15	6/16	1:30
Reports to Cong. Cttee. on Indo China Refugees	6/17	5pm	6/15	6:15	6/16	1:30
Dept. of Ag. appropriation	6/16	4:30	6/16	10:45	6/16	4-
Bicen. Independence Day	6/17	10 am	6/16	10:45	6/16	4-
S. 2760 — Indochina Migration & Refugees Act of 1975	6/16	5pm	6/16	1pm	6/17	6:45



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
Exec. Order - Amending No. 11077 4/1/22/63 - Migration + Refugee Resettlement Act	6/8	5:30 pm	6/8	2:15	6/8	5:45
S. 52 - Quijano Family	6/9	5 pm	6/9	10:15	6/9	3:15
Annual Rpt - Occupational Safety + Health	6/10	5 pm	6/9	1:30	6/9	3:15
Trans. mem. - Fed. Council on Aging	6/10	5 pm	6/9	1:30	6/9	3:15
6/9/76 memo (Copy) re Petroleum Marketing	6/11	2 pm	6/9	3:05	6/10	10:35
P.L. Ltr. to James Williams	6/11	10 am	6/9	3:05	6/10	10:35
S. 1699 - Mun. Hsp. Namgyal	6/11	2 pm	6/10	2:30	6/11	3:25
Trans. - Annu. Rpt. of Natl. Advisory Council for Adult Education	6/11	3 pm	6/10	2:30	6/11	3:25
Ltr. to P. from Robert Seamans, EKDA, re special nuclear materials,	6/16	12 noon	6/10	5:45	6/11	3:25
Trans. - Annual Rpt. of Natl. Endowment for Humanities	6/14	3 pm	6/11	12:50	6/11	5:05
Lynn memo 6/10 re Land + Water Conservation	6/14	10 am	6/11	12:50		



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
HR 12132 - Extension of D.C. Medical ~ Dental Manpower Act of 1970	6/3	9 am	6/2	1:10	6/3	12:20
1977 budget amdt. - Office of Science & Tech. Policy and Pres.'s Com. on Science & Technology	6/2	5 pm	6/2	1:10	6/3	12:20
HR 9630 - Educational Broadcasting Facilities & Telecommunications Demonstration Act Extension of 1976	6/4	4 pm	6/3	5:30	6/3	8:15
Budget amdt. for EPA	6/4	3 pm	6/3	5:30	6/3	8:15
Budget amdt. for security assistance for Zaire, Zambia, and So. Africa	6/4	2 pm	6/3	5:30	6/3	8:15
Exec. Order - CAB	6/7	2 pm	6/7	10:30	6/7	5:10
1976 supplemental + 1977 amdt. for Indian Health Service	6/7	4 pm	6/7	10:30	6/7	5:10
HR 77 Budget Amdts. for Dept. of Interior	6/7	5 pm	6/7	2:55	6/7	5:10
O'Neill's memo 6/7/76 re Office of Drug Abuse Policy	6/9	2 pm	6/8	9:50	6/8	5:15
S. 223 - Relief of A. Sargya & Son	6/8	3 pm	6/8	9:50	6/8	5:15
'77 Budget for Natl. Comm. on Electronic Fund	6/8	5 pm	6/8	11:15	6/8	5:15



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
1977 Budget Amndt. for EPA	6/1	noon	6/1	9:30	6/1	1:20
S. 2679 - Commission on Security & Cooperation in Europe	6/1	noon	6/1	9:30	6/1	12:10
Parody memo 5/28 - Preserving the Neighborhood: An Issue for 1976	6/3	2pm	6/1	10:55	6/1	1:20
S. 2498 - Small Business Act & Small Business Investment Act of 1958	6/1	5:30	6/1	1:20	6/1	7:10
Cannon memo 5/28/76 re Policy Options for Improving Procedures Under Sec. 13(c) of Urban Mass Transportation Act of 1964	6/1	5pm	6/1	2:30	6/1	5:50
Budget Amndt. for Justice Dept.	6/2	3pm	6/1	6pm	6/2	10:30
Budget amndt. for H.S. Truman Scholarship Foundation	6/2	3pm	6/1	6pm	6/2	10:30
Add'l. 74 77 budget amndt. requests for ERDA	6/2	11am	6/1	6pm	6/2	10:30
HR 21453 - NASA Authorization Act 1977	6/2	5pm	6/2	1:10	6/3	12:20
HR 8719 - Fed. Washington Metro Area Transit Authority Police Force	6/2	5:30	6/2	1:10	6/3	12:20

ACTION MEMO

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Presidential Statement - World Environment Day	5/26	5:30	5/25	2:20	5/26	10:25
S. 1494 - for relief of Paul Williams	5/27	noon	5/26	12:50	5/27	9:30
Exec. Order - delegating authority of President to convene indignation of U.S. Peace Comm.	5/27	5 pm	5/26	12:50	5/27	9:30
HR 2279 - for relief of Louise Whalen	5/27	noon	5/26	12:50	5/27	9:30
Budg. Amdt. for Dept. of Commerce	5/26	5:30	5/26	12:50	5/27	9:30
Lynn memo 5/25/76 re United Nations University	5/27	3 pm	5/26	12:50	5/27	9:30
HR 8089 - Per diem expenses of members of uniformed services	5/27	noon	5/26	12:50	5/27	8:55
Memo from Sec. Matthews re Loan Program for Health Profession Students (5/25/76)	5/28	3 pm	5/26	3:45	5/27	8:55
Proposed 1977 Budget Amdt. for New Alcoholism	5/28	noon	5/27	5:40	5/28	2:15
Budget Amdt. for Dept. of Treasury & Transportation	5/28	2 pm	5/27	5:40	5/28	2:15



ACTION MEMO	DUE		STAFFED		SIGNED OFF	
Annual Rept. - Fed. Railroad Safety Act	5/24	2pm	5/21	10:25	5/22	11:00
Proposed Supplementals - Budget Amnts. for Legis. Branch	5/21	5pm	5/21	12-	5/21	1:05
HR 8451 - Civil Rights Comm. Authorization	5/24	2pm	5/21	12-	5/21	1:05
Transition Quarter Supplemental for military assistance	5/21	5pm	5/21	12-	5/21	1:05
S. 510 - Medical Service Amnts. of 1976	5/24	4pm	5/23	1:30	5/25	11:05
1975 Annu. Rept. on administration of Radiation Control for Health - Safety Act	5/25	5pm	5/24	11:15	5/25	8:50
HR 12216 - Domestic Volunteer Service Act Amnts. of 1976	5/24	5pm	5/24	1:00	5/25	8:58
FY 77 District of Columbia Budget	5/25	noon	5/24	1:00	5/25	8:50
Proposed 1977 Budget Amnt. for ISA	5/25	2pm	5/24	3:20	5/25	8:50
Transmittal - 6th Annual Rept. of Secre. on Hazardous Materials Control	5/25	2:45	5/24	4:25	5/25	11:05
Letter memo (5/24) re 1979 Pan American Games, San Juan, Puerto Rico	5/26				5/25	11:05

DESCRIPTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Legis. memo 5/17/76 re Transmittal Message for Legis. Approving Defense Cooperation Agreement w/ Turkey	5/19	2pm	5/18	10- 5/19 5:20
Joint Memo 5/14/76 from Sec. Kissinger & Simon - funds to Asian Development Bank	5/19	2pm	5/18	11:30 6/18 2:50
S. 2619 & S. 2620 - Interest adjustment on L.O.C. trust funds	5/18	5pm	5/18	11:30 5/18 2:50
S. 3031 Bernardo de Galvez Statue	5/18	5pm	5/18	11:30 5/18 2:50
Transmittal of Annu. Rpts. of Big River Basin Commissions	5/19	5pm	5/18	5:50 5/19 11:15
Exec. Order - 11649 Pres. & V-P Seals	5/19	2pm	5/18	5:50 5/19 11:15
HR 2776 - Relief of Candido Palma 4038 Jennifer Ann Blum 8363 Randy E. Orismundo	5/19	5pm	5/19	10:45 5/19 5:20
S. 3107 - Nuclear Reg. Comm. appropriations authorization	5/19	5pm	5/19	10:45 5/19 5:20
Buchen memo dated 5/18/76 re Posthumous Pardons	5/21	noon	5/19	2:35 5/20 10:20
74 77 Budget Andk. for Dept. of Interior	5/20	5pm	5/20	4:40 5/21 10:35
Good Neighbor Day	5/24	9am	5/20	4:40 5/21 10:35

ACTION MEMO

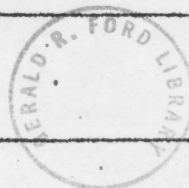
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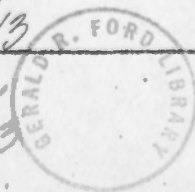
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Fathers Day proclamation		5/13 5pm	5/12	3:45	5/13	9:50
Flag Day + Natl. Flag wk. proclamation		5/13 5pm	5/12	6:40	5/13	9:50
HR 12018 - Helen Keller Natl. Center for Deaf-Blind Youth + Adults		5/13 5pm	5/13	11:10	5/13	5:55
1977 Budget Amdt. for Natl. Study Comm. on Records + Docs. of Fed. Officials		5/14 5pm	5/13	6:15	5/14	2:45
Memo. to members of Economic Adjustment Oter.		5/14 5pm	5/13	6:15	5/14	2:45
Supplemental + Budget amdt. for DOT		5/14 3pm	5/13	6:15	5/14	2:45
Transmittal of Aeronautics Space Report, 1975		5/17 5pm	5/14	10:20	5/14	2:45
Exec. Order - Compensation for damages involving nuclear reactors of U.S. warships		5/14 5pm	5/14	10:20	5/14	2:45
Transmittal - Natl. Endowment for Arts annual report		5/17 5pm	5/14	4:30	5/14	5:50
Lynn memo. 5/14/76 re Fed. Maritime Comm.'s successor bill to "3 rd Flag" leg's		5/18 noon	5/14	5:05	5/17	3:25
1977 Budget Amdt. for EPA		5/18 noon	5/17	5:10	5/18	10 -



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
HR 2782 - Oil & gas lease reinstatement		5/11 5pm	5/11 1pm	5/11 3pm
Budget Supplementals for Legis. Branch		5/11 5pm	5/11 1pm	5/11 3pm
15 th Special Message under Empowerment Control Act of 1974		5/11 4:30	5/11 1pm	5/11 3pm
Budget Supplementals for Judiciary		5/11 5pm	5/11 1pm	5/11 3pm
HR 11876 - Amnts. to Water Resources Planning Act		5/11 5pm	5/11 1pm	5/11 3pm
Lynn memo 5/10/76 re: H.R. 1476 Supple. Appropriation Request for Indian Health Service		5/13 2pm	5/11 4:30	5/12 1:50
Memo from Wm. F. Laroq. dated 5/11/76 re: Clean Air Amnts.		5/13 2pm	5/11 4:30	5/12 1:50
Wm. Reidman memo re Escape Clause Case - Mushrooms		5/13 evg.	5/11 6:40	5/12 1:50
Message to Congress - "Agenda for Govt. Reform Act"		5/12 5pm	5/12 10-	5/13 9:50
S. 3115 - Reserve call up: authority		5/12 5:30	5/12 2:35	5/13 9:50
1975 Annual Report - Railroad Retirement Board		5/14 9am	5/12 2:35	5/13 9:50



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
S. 3065 - FEC Act Amended of 1976		5/6 noon	5/5 5:15	5/6 11:40
Proposed Supplementals and Budget Amnts. of Legislative Branch		5/5	5:15	5/6 10:05
S. 6441 - Consumer Product Safety Commission Improvements Act of 1976		5/6 5:30	5/6 12:30	5/6 1:40
Proposed FY 77 Budget Amnts. for Dept. of Defense - Military		5/7 9am	5/6 6:30	5/7 9:30
Exec. Order - "Adjusting Emergency Preparedness Assignments to Organizational or Functional Changes in Fed. Depts. & Agencies"		5/11 4pm	5/7 3:30	5/8 10:25
HKT 10230 - Natl. Science Technology Policy, Organization & Priorities of 1976		5/8 12-	5/7 7:10	5/7 7:10
Transmitted - 7th Annual Rept. of Natl. Corporation for Housing Partnerships & Natl. Housing Partnerships		5/10 5pm	5/10 10:55	5/10 4:40
FY 77 Budget Amnts. for Foreign Aid		5/11 10am	5/10 10:55	5/10 4:40
Transmitted - 1976 Employment & Training Report		5/11 5pm	5/10 5:10	5/11 9:30
6th Report on Activities of Council on Wage-Price Stability		5/11 11am	5/10 5:10	5/11 9:30
Proposed Supplemental Appropriation for Dept. of Commerce		5/11 9am	5/10 5:10	5/11 9:30



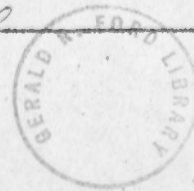
ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
District of Columbia Budget Amendments		5/3 5pm	5/3 11-	5/3 6:15
Exec. Order - Abolishing the Energy Research & Development Advisory Council		5/3 5pm	5/3 11-	5/3 6:15
Appropriate Language Changes & Transfer Authority to Graduate Officers for Dept. of Defense - Military		5/3 5pm	5/3 11-	5/3 6:15
3d Annual Rpt. of Directors of Sleat & Long Institute		5/4 5pm	5/3 5:45	5/4 10-
Lynn memo 5/1/76 re Status Report on S. 2422		5/5 2pm	5/4 5:15	5/5 9:15
HR 12226 - Peace Corps Authority for FY 77		5/5 3pm	5/5 1:15	5/5 4:35
Proclamation - Memorial Day		5/6 1pm	5/5 3:20	5/5 4:35
12th Annual Report - Special Bull. Exhibitions USIA		5/7 4pm	5/5 3:20	5/5 4:35
5th Annual Report - Natural Gas Pipeline Safety		5/7 4pm	5/5 3:20	5/5 4:35
Drug Abuse Cabinet Decs. Follow-Up Memoranda		5/6 5:30	5/5 5:15	5/6 10:05



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
1946 Appropriation Language Request for Dept. of Labor	4/28	5pm	4/27	4:55 4/28 9:15
3d Annual Rept. of National Heart & Lung Institute	4/29	1pm	4/27	4:55 4/28 9:15
Quidman, Cannon & Opb memo on Clean Air Acts.	4/29	12:00pm	4/28	12:20 4/29 9:15
2 memos to heads of depts. & agencies re Combined Fed. Campaign	4/30	5:30	4/29	4- 4/30 9:10
Budget Supplement for Fed. Election Commission	4/30	noon	4/29	4- 4/30 9:10
Supplemental Appropriations for Dept. of Justice	4/30	noon	4/29	4- 4/30 9:10
Lygn memo (4/28) re pending VA Compensation Legislation	5/1	10am	4/30	10:10 4/30 5:45
Memo for MCF & Marsh re Task Forces to Reduce Waste & Inefficiency in Govt. Regulation	5/3	C.O.B.	5/3	11- 5/3 6:15
Lygn Memo re Sen. Wickers request for Natl. Service Week	5/3	5pm	5/3	11- 5/3 6:15
HR 8235 - Highway Construction & Safety Amendments	5/3	5pm	5/3	11- 5/3 6:15



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
HR-8235- Highway Construction and Safety Amendments		4/23 5pm.	4/22 6:00	4/23 10:50
Canal Zone Management Report		4/26 2:00	4/23 6:20	4/24 11:45
Budget Amendments for State		4/23 5:00	4/23 6:20	4/24 10:45
Report of Nov. 19-20 Trng. of U.S. Naval Academy Board of Visitors		4/26 NOON	4/23 6:20	4/24 11:45
20th Annual Report of Health Research Facilities Const. Program		4/26 NOON	4/23 6:20	4/24 11:45
TA Supps. and 1977 Budget Amendments Energy Policy & Conserv. Act		4/26 9:00	4/23 6:20	4/24 10:45
Lynn Memo 4/22 re Int. Dev. Assistance Issues		4/26 10:00	4/23 6:20	4/24 11:45
Lynn Memo 4/21 re Management Initiatives		4/27 10:00	4/23 6:20	4/26 3:15
Lynn Memo re Postal Service Financial Prob.		4/26 2:00	4/26 12:10	4/26 1:20
Lynn Memo 4/25 re Extension of Temporary Unemployment Comp. Programs		4/26 4:00	4/26 2:15	4/26 7:45



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
H.R. 11598 - USIA Authorization Act, FY 76		4/20 Noon	4/19 (will see in a.m.) 7:00 P.	4/20 11:00
Jim Cannon memo 4/19/76				
Re Ending Issues on Ford Stamp Reform		4/21 10:00a	4/19 7:00p	4/20 11:00
Enrolled bill - H.R. 7988 - Health Research & Health Services Amendments of 1976		4/20 5:00	4/20 9:00	4/20 10:00
Proposed Supplementals + Budget Amendments for the Legislative Branch		4/20 5:00	4/20 11:30	4/20 2:30
Proposed Supplemental Appropriation for HEW		4/20 6:00	4/20 11:30	4/20 2:30
Proclamation - Mother's Day		4/21 NOON	4/20 11:30	4/20 2:30
Schmults memo 4/21/76 re Comp. Regulatory Reform Legislation		4/23 2:00	4/22 11:30	4/22 4:10
Budget Amendment for Library Resources Program		4/22 4:00	4/22 1:35	4/22 4:10
14th 1976 Message Under the Impoundment Control Act of 1974		4/23 NOON	4/22 2:15	4/22 4:10
Phil Bucher Memo 4/22/76 re Cong. Bill to Amend Fed. Campaign Laws		4/24 10:00a	4/22 2:15	4/22 5:10
Proposed 1976 Budget Supplementals and 1977 Budget Amendments for Defense		4/23 NOON	4/22 4:35	4/22 5:10



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Proposed Supp. & Budget Amends. for Dept. of Trans, ICC & U.S. Railway Assoc.	4/16 7:00	4/15	2:45	4/15 5:05 p
Ed Schmults memo of 4/14/74 re: Anti-trust Legis. Now Before Congress	4/16 10:00	4/15	2:45	4/15 5:30 p
Proposed 1977 Budget Amendments for HEW; Monitoring of drugs & additives	4/16 6:00	4/16	11:15	4/16 12:30
Transmittal Message for reports on activities under Highway Safety & Motor Vehicle Safety Act	4/19 3:00	4/16	11:15	4/16 12:30
Proposed Supp. App. & Budget Amends. for Justice	4/16 6:00	4/16	11:15	4/16 12:30
Decision Memo - Drug Abuse Prog.	4/19 2:00	4/16	11:15	4/16 12:30
Lynn Memo (4/14) re: Future Commitments to Foreign Aids	4/19	4/16	11:15	4/16 12:30
Transmittal - Govt. Services to Rural Areas Report	4/16 5:00	4/16	12:15	4/16 3:00
Transmittal - Annual Report - Natl Credit Union Administration	4/19 3:00 4/19	4/16	5:50	4/19 1:50
S. 1941 Animal Welfare Act	4/19 2:00	4/16	5:50	4/19 1:50
Schmults Memo 4/15 re Guidelines and Procedures for Pres. Review of CAB decisions	4/21 10:00	4/19	10:30	4/19 5:30



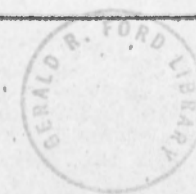
ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Supp. Appropriation for Int. Fund for Agri. Dev.		4/13 4:00	4/12 4:40	4/12 6:45
Proposed Budget Supp. for Dept. of Ag. for Purchase of Land for Natl. Arboretum		4/13 5:00	4/13 1:45	4/13 3:20 P
9th Annual Report - U.S. Japan Cooperative Medical Science Program		4/15 4pm	4/14 8:00 a.m.	4/14 11 a.m.
S. 3108 ERDA Authorization		4/14 3 p.m.	4/14 9 a.m.	4/14 11 a.m.
S. 719 - Renewal of one of the Amer. Legion Patent		4/14 3 p.m.	4/14 9 a.m.	4/14 11 a.m.
S. 720 - Renewal of American Legion Patent		4/14 3 p.m.	4/14 9 a.m.	4/14 11 a.m.
S. 721 - Renewal of American Legion Auxiliary patent		4/14 3 p.m.	4/14 9 a.m.	4/14 11 a.m.
S. 804 - Relief of Zoraida E. Lastimosa		4/14 3 p.m.	4/14 9 a.m.	4/14 11 a.m.
S. 832 - Relief of Kristen Marisol Knebone		4/14 3 p.m.	4/14 9 a.m.	4/14 11 a.m.
S. 2309 Bristol Cliffs Wilderness Area, Vermont		4/14 3 p.m.	4/14 9 a.m.	4/14 11 a.m.
S.J. Res. 101, National Family Week		4/15 5:00	4/15 11:05	4/15 5:05 P
Phil Buchen memo 4/14/76 re Fed. Election Commission (FEC)		4/17 10:00	4/15 2:40	4/15 5:30
Proposed Amendment to 1976 Supp. for the Dept. of Ag. for Admin. & Operating Expenses of the Fed. Crop Ins. Corp.		4/16 12:00	4/15 2:40	4/15 5:05

ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
13 th 1976 Special Message under Impoundment Control Act of 1974		11:00 4/8	11:00 4/8	4/8 2:50
Supplemental & Budget Amend. DOT		4/9 2:00 4/8 2:20	2:20 4/8	4/8 4:46
HR 200 Fishery Conservation & Management Act of 1976		4/9 10:00	4/8 2:20	4/9 8:30a
Budget Amendments for Dept. of Labor		4/9 2:00	4/8 2:20	4/8 5:40
Ex. Order "Collection of Information for Import Relief & Adjustment Act"		4/9 2:00	4/8 4:50	4/9 8:30a
HR 4941 - Relief of Oscar Barnett		4/9 5:00	4/9 12:45	4/9 5:00
Sec. Simon's ltr. of April 8 re several propositions on rep. of Int. Dev. Bank		4/8	4/9 12:45	4/9 5:00
Supp. App. and Budget Amends for Treasury		4/9 5:00	4/9 2:00	4/7 5:00
Annual Report - HUD		4/12 5:00	4/12 12:30	4/12 3:25
Annual Report - U.S. Nuclear Regulatory Comm.		4/12 5:00	4/12 12:30	4/12 3:25
Proposed Transition Quarter Budget Amendment for P.C.		4/13 noon	4/12 4:00	4/12 6:45

ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
H.R. 8617 - Fed Employee Political Activity		4/8 10:00a	4/7 2:10p	4/8 8 a.m.
Supplemental Appropriation for Dept of Commerce		4/7 4:30p	4/7 2:10p	4/8 8 a.m.
Ex. Order - Pres. of Endangered Species		4/7 5:00	4/7 2:10p	4/8 8:00 a.m.
Joint memo from Jim Lynn & Frank Zarba re: Fed. Energy Adm.		4/8 3:00	4/7 3:00p	4/8 8 a.m.
Lynn memo re Winter Olympics		4/9 2:00	4/7 5:10p	4/9 12:15p
Lynn memo - ERDA-DOD Report on Possible transfer of ERDA's defense-related Programs		3:00 4/12	4/8 11:00	4/8 4:40
S. 3060 National Study Commission on Records and documents of Federal Officials		3:00 4/8	4/8 11:00	4/8 4:40
H.R. 1466 - To convey certain federally-owned land to the 29 Palms Park and Recreation District		10:00 4/9	4/8 11:00	4/8 4:40
Lynn memorandum re: Mescalero Apache Economic Enterprise and memorandum to Secretaries of Agriculture & Interior		4:00 4/8	4/8 11:00	4/8 4:40
Transmittal of Annual Report on the Administration of the National Sickle Cell Anemia Control Act.		5:00 4/8	4/8 11:00	4/8 2:50
Enrolled Res. H.J. Res. 670 - Thomas Jefferson Day		3:00 4/8	4/8 11:00	4/8 2:50



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
H.R. 10624 Bankruptcy Act Amendments		4/5 5 p.m.	4/3 10:30	4/3 1:00 p.m.
Bob Mead's memo. of April 2 Suggestion for televised speech		4/6 12 p.m.	4/3 10:30	4/3 1:00 p.m.
James T. Lynn memo 4/2/76 re District of Columbia FY 1976 and Transition Quarter Budget Amendment		4/5 2 p.m.	4/3 10:30	4/3 1:00 p.m.
H.R. 10624 Bankruptcy Act Amend.		4/5 5:00 p	4/5 12:10 p	4/5 2:40 p
Proposed budget supp for Summer Youth Employment Program		4/5 6:00 p	4/5 12:10 p	4/5 2:40 p
Memo to heads of Depts & Agencies re Fed. Summer Emp. Program		4/6 9 a.m.	4/5 4:20 p	4/5 8:25 p
Draft Pres. statement on Drug abuse		4/6 3 p.m.	4/6 1:00	4/6 2:00 p.m.
James T. Lynn memo 4/5/76 re. Variable Incentive Pay for Physicians		4/8 10 a.m.	4/6 5:00	4/7 8:00 a.m.
Proclamation - Loyalty Day		4/7 4 p.m.	4/6 7:00	4/7 8 a.m.
Proclamation - National Maritime Day		4/7 4 p.m.	4/6 7:00	4/7 8 a.m.
Proclamation - Earth Week		4/7 4 p.m.	4/6 7:00	4/7 8 a.m.



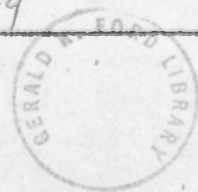
ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Proclamation - Small Business Wk.		4/1, 5:00p.	3/31 5:00p.	7 pm 3/31
Ex. Order, Disaster Relief Act of 1974		4/1 5:00p	3/31 5:00p	7 pm 3/31
Budget Supp. HEW Labor & Corp. for Public Broadcasting		3/31 5:30	3/31 5:00p.	7 pm 3/31
Proc - Pan American Week		4/2 3:00p	3/31 5:00p.	7 pm 3/31
H.R. 6346 - Rural Dev. Act Research & Dev. Activities		4/1 2:00	4/1 10:50a	4/1 11:55a
H.R. 9803 Child Care Services, * Title XX of SSA		4/2 1:00	4/1 5:40p.	1:30 4/2
Letter from Sec. Mathews on ^{Busin}		4/3 10:00	4/1 7:30p	1:30 4/2
Proposed letter to James H. Rademacher Pres. of Natl. Assoc of Letter Carriers		4/2 3 p.m.	4/1 7:30 p	1:30 4/2
* H R 9803 Child Care Services Title XX of SSA - Addendum		4/2 1:00	4/2 1:00	1:30 4/2
Supplemental Appropri. and Budget Amends for the Dept. of Interior and the Joint Federal States Land Use Planning Commis for Alaska		4/5 5:30	4/2 7:00pm	4/3 1:00
Budget Amendment for the Department of Transportation		4/5 12:00	4/2 7:00 p.m.	4/3 1:00



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
H.J. Res 801 - Supplemental Railroad App. for 1976		3/29 4:00pm	3/29 3:30	3/29 6pm
Proclamation Reg. - National Rural Health		3/30 11:00am	3/29 3:30	3/30 9:30a
Proclamation World Trade Week		3/30 11:00am	3/29 3:30	3/30 9:30a
Proposed Budget Supplemental for Leg Branch		3/30 3:00pm	3/29 3:30	3/30 9:30a
Supplemental appropriations - Claims & Judgments		3/30 3:00pm	3/29 3:30	3/30 9:30a
Enrolled Bill H.R. 12122 - Trust Territory for Pacific Islands		ASAP	3/30 9:30a	3/30 10:30a
Enrolled Bill H.R. 8507 - Per Diem for Am. Battle Monuments Comm.		ASAP	3/30 9:30a	3/30 10:30a
H. R. 3427 - Charles Carroll Medals		3/30 3:00p	3/30 9:30a	3/30 10:30a
H.J. Res. 857 - Further Extension of Continuing App. for FY 76 & 77 National Defense Transportation Day & Natl Trans. Week, 1976 Proc.		3/30 noon	3/30 9:30a	3/30 10:30a
		4/1 2:00p	3/30 3:25p	3/31 8:40am



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Paul O'Neill memo 3/24/76 re Funding for new Falls-based Educational Opportunity Grants Program		3/25 5pm	3/25 1:45 pm	3/25 4:30 pm
Memo to heads of Depts & Agencies on Position Classification & Position Management		3/26 5pm	3/25 1:45 pm	3/26 10:30 am
S. 611 Southeastern University		3/26 5pm	3/25 1:45 pm	3/26 10:30 am
H.R. 9570 - Disposal of Carbonyl Chloride by the Defense Dept		3/26 5pm	3/25 1:45 pm	3/26 10:30 am
E.O. - Delegation of authorities relating to Energy Policy & Conservation		3/29 4pm	3/25 1:45 pm	3/26 10:30 am
S.J. Res. 184 - Regional Rail Reorg. Act Amendments.		3/26 5pm	3/25 1:45 pm	3/25 4:30 pm
Ed Schmults memo 3/25/76 re Pocket Veto Powers		3/29 2pm	3/26 11:25 am	3/29 12:45
Seidman memo 3/26/76 re Eximbank Loans to Poland; Natl Interest Determination		3/30 10 am	3/26 6:35 pm	3/29 12:45
Proposed Supplemental and ATT Budget Amendment for the International Financial Inst.		3/29 5:00 pm	3/29 3:30 p.m.	3/29 6:00 pm
Supplemental for HEW		3/29 5:00 p.m.	3/29 3:30 p.m.	3/29 6 pm



THE WHITE HOUSE
WASHINGTON

Leppert's comments -

Congress will probably create a Select Comte to look into this if P. takes this initiative. May be best to let the matter be handled by Justice. P. Initiative will merely highlight an issue.

Task Force on Questionable Corporate
Payments Abroad



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Proposed Supplemental for the Privacy Study Commission H.R. 1313 H.R. 9617 H.R. 2575 H.R. 3440 removed airport restrictions		3:00 3/18	3/18 9:30	3/18 1:30
Proposed Supplementals and an Amendment for the Judiciary		Noon 3/22	3/19 5:00	3/19 6:00
HR 4034 - Jerry Pettis Memorial Hospital		3:00 3/22	3/20 9:00	3/22 9:00
V.A. Hospital		5:00 3/22	3/20 9:00	3/22 9:00
H.I. Res 549 - Northern Mariana Commonwealth Status		3:00 3/22	3/20 9:00	3/22 9:00
Q + A on Nuclear Moratoria		Noon 3/22	3/20 10:30	3/22 9:00
Rescission of Budget Authority HR 11665	No comment	2 pm 3/24	3/24 10:20	3/24 5:30
Task Force on Questionable Corporate Payments Abroad		3 pm 3/25	3/24 10:20	3/24 5:30
S. 1545 - Peanut Allotment transfers		5 pm 3/25	3/24 8:30	3/25 12:15
Supplm. Approp + 1977 Budget Amendment for Fed Trade Commission		5 pm 3/25	3/24 8:30	3/25 12:15



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
National Day of Prayer Proclamation	7/15	12:00 3/15	3/15 10:30	3/15 11:00
H.R. 4979 - Chickasaw National Recreation Area - Oklahoma	3/15	3:00 3/15	3/15 10:30	3/15 11:00
Report on the Investigation and Study of the War Risk Insurance Program of the Dept. of Transportation		1:00 3/16	3/16 8:00	3/16 10:00
HR 11780 - Tax Status of 5 N.Y. City Employee Pension Funds		5:00 3/16	3/16 12:00	3/16 2:30
S. 2017 - Amendments to the Drug Abuse Office and Treatment Act of 1972		5:00 3/16	3/16 12:00	3/16 4:00
Fourth Annual Report of Fed. Advisory Committees		5:00 3/16	3/16 12:00	3/16 2:30
Ex. Order Import Limitation on Dry Milk Mixtures		3:00 3/18	3/17 9:50	3/17 2:30
Proclamation - Older American Month		6:00 3/17	3/17 9:50	3/17 2:30
Supplementals for the DOT and an Amendment for the US R.R. Assoc.		2:00 3/17	3/17 9:50	3/17 2:30
HR 6516 - Equal Credit Opportunity Act Amendments - of 1976		3:00 3/18	3/18 9:30	3/18 1:30
H.R. 12193 - National Study Commission Authorization		5:00 3/18	3/18 9:30	3/18 1:30

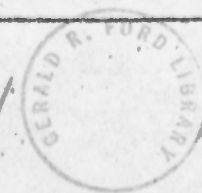


ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
24 order - Amending Order #1186		5:00	12:00	
Placing Certain Positions - levels 4+5	3/11	3/11	3/11	2:25
12th 1976 Spec. message to the Congress	3:00			
Impoundment Control Act of '74	3/11	3/11	12:00	3/11 2:25
HR 5727 - Parole Commission and Reorganization Act	5:00	3/11	12:00	3/11 2:25
HR 7824 - Agricultural Census	5:00	3/10	12:30	3/11 1:45
S. 1617 Agricultural Pest Control	5:00	3/10	12:30	3/11 1:45
Enrolled bill - HR 11045 Rehabilitation Act Extension	5:00	3/10	12:30	3/11 1:45
Supplemental appropriations for Synthetic Fuels Commercial Demonstration Programs	3/12	3/11	4:15	3/11 4:30
Spencer Johnson Memo to Staff				
Draft message Child Food Assistance	ASAP	3/11	6:30	3/12 2:00
Reports to Congressional Committee on Indochina Refugees	3:00	3/15	4:00	3/12 4:30
Supplementals for Legislative Branch	5:00	3/15	10:30	3/15 11:00
HR 8508 - Removal of Restrictions on Airport property in Camden, Ark.	2:00	3/15	10:30	3/15 11:00



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Report from Citizens Advisory Comm. on Env. Quality + P. Heller response to the report		6:00		3/4 7:30
Draft Message on Science + Technology		2:00		3/5 11:00
Action: Annual Report Transmittal		2:00		3/5 6:15
James Lynn memo 2/24/76 re: Panama Canal Tolls Rules Changes		10:00		3/8 12:15
H.R. 811 - Supplemental Legislative Branch appropriations 1976		4:00		3/8 3:30
Annual Report - Administration on the Aging		5:00		3/9 9:20
S.S. Res. 59 - International Petroleum Exposition		5:00		3/9 9:20
S.151 Reclamation Authorization Act of 1975 (Polecat Bench)		3:00		3/9 6:30
5 quarterly Report of Wage + Price Stability Council		2:00		3/10 1:40
Proclamation - Cancer Control Month		5:00		3/11 9:00
Proclamation - Safe Boating Week		5:00		3/11 9:00

ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Proposed Supplemental Approp. + Budget amendment for Dept. of Interior		3:00 2/28	2/27 1:00	2/27 3:30
Memorandum to the President regarding Domestic Council Committee on the Right of Privacy		COR 3/3	3/1 5:00	3/2 9:45
Instructions for the U.S. Delegation to the New York Session of the 3rd Conference on the Law of the Sea		10:00 3/2	3/1 6:15	3/2 9:45
Proposed Budget Amendment for the Legislative Branch		4:00 3/2	3/2 11:00	3/2 5:00
S. 2117 - Grade of Asst. Comdt. Marine Corps + certain disability retirement determination		5:00 3/2	3/2 11:00	3/2 5:00
Proposed 1976 Supplemental + a 1977 Budget Amendment for the EPA		5:00 3/2	3/2 3:00	3/2 5:00
Proposed Supplemental Appropriations + Budget amendment for the Arms Control + Disarmament Agency		5:00 3/2	3/2 3:00	3/2 5:00
Proposals for the Departments of State + HEW		5:00 3/2	3/2 3:00	3/2 5:00
Dent Memo - Steel Decision Confidential		10:00 3/3 11:00	3/2 5:15	3/3 12:00
Peace Corps - Annual Report		3:00 3/5	3/2 6:00	3/3 9:00
Memorandum to Members of Cabinet Committee on Oceans Policy		6:00 3/4	3/4 10:00	3/4 10:30



ACTION MEMO

LOG NO.

DUE

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SIGNED OFF

Proclamation - National Farm Safety Week		4:00 2/26	2/26	10:15	2/26	3:30
S.J. Res. 154 - W.N. Conference on Handicapped		5:00 2/26	2/26	10:15	2/26	3:30
Annual Report - National Science Foundation		2:00 3/1	2/26	10:15	2/26	3:30
S. 270 - Remove Restrictions on Airport Property - Elkhart, Kansas		3:00 2/26	2/26	10:15	2/26	3:30
H.R. 5512 - National Wildlife Refuge System Admin. Act. Amendments		3:00 2/26	2/26	10:15	2/26	3:30
Lynn memo + proposed Press Release - Creation of a Fed. Exce. Board in Houston		5:00 2/26	2/26	10:15	2/26	3:30
Memo from Fred Kent - Escape Clause Case - Asparagus		10:00 3/1	2/27	9:45	2/27	9:50
Jim Cannon Memo - Re: Reform of Communications Regulation		6:00 3/2	2/27	1:00	2/27	5:30
Transmittal - National Growth Report		5:00 2/28	2/27	1:00	2/27	3:30
1976 Supplemental appropriations Request for Claims + Judgements		3:00 2/28	2/27	1:00	2/27	3:30
Transmittal message - Annual Report on Mobile Home Standards		5:00 2/28	2/27	1:00	2/27	3:30



ACTION MEMO

LOG NO.

DUE

STAFFED

SIGNED OFF

DC Enrolled Act 1-87		3:00				
Affirmative action in DC		2/25	2/24	10:30	2/24	6:00
DC Enrolled Act 1-88		3:00				
Book Rule Act		2/25	2/24	10:30	2/24	6:00
H.R. 11645 - Providing additional		3:00				
Library of Congress		2/25	2/24	10:30	2/24	1:00
Amended Appropriation		3:00				
Request for Pay		2/24	2/24	10:30	2/24	1:00
Enrolled Resolution		3:00				
HS Res 784 - (Defense Prod-)		2/24	2/24	10:30	2/24	1:00
Presidential Letters of Appreciation		5:00				
to John Barnum + DOT Cong. aff. staff		2/24	2/24	10:30	2/24	1:00
Brent Scowcroft memo 2/23/76						
IAEA - message		3:00	2/24	11:30	2/24	1:00
H.R. 11645 - Proposed Budget		5:00				
Supplementals for the Legislative Branch		2/24	2/24	1:00	2/24	6:00
Energy message to Congress		Noon	2/24	5:00	2/25	11:15
Ex order - amending Generalized		9:00				
System of Preferences		2/24	2/25	6:15	2/25	6:30



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Proclamation - Save your vision Week	—	3:00 2/17	2/16 10:30	2/16 1:00
Proclamation - Red Cross Month + memo to heads of Dept + Agencies		3:00 2/17	2/16 10:30	2/16 1:00
Statement of Policy Transmitting the recommended Renewable Resources Program to Congress		5:00 2/16	2/16 2:30	2/16 2:45
Proclamation On American Promise - (Japanese 2/19 2/19)		Noon 2/17	2/16 2:30	2/16 2:45
Brent Scowcroft Memo 2/17/76 - U.S. military Relationship w/ Egypt		10:00 2/18	2/17 12:30	2/16 5:55
Proclamation - Law Day		5:00 2/23	2/20 2:00	2/20 4:00
HR-6184 Compensation of referees in Bankruptcy		3:00 2/23	2/21 10:30	2/23 9:00
S. 2672 - Extending the State Tuition of Depositories act		4:00 2/23	2/21 10:30	2/23 9:00
Enrolled Bill HR-6949 Wilma Rudolph film		2:00 2/23	2/21 10:30	2/23 9:00
Statement of Policy Renewable Resources Planning Act of 1974		3:00 2/23	2/21 10:30	2/23 9:00
L. W. Seidman - Re: Loan Rates on Wheat Corn + Soybeans		Noon 2/23	2/23 9:30	2/23 10:15



ACTION MEMO

LOG NO.

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HR 4113 - Relief - Mitsune Kaminata ^{Ston}	2/11	6:00	2/11	2:00	2/11	6:45
HR 4046 - Relief of Valerie Ann Phillips ^{nee Chambers}	2/11	6:00	2/11	2:00	2/11	6:45
HR 8555 - for Relief of Angel Pader Cabell	2/11	6:00	2/11	2:00	2/11	6:45
Jas. Lynn 2/10/76						
Version - Trammell Act authorization	2/13	3:00	2/12	2:00	2/12	5:30
Seidman/Scowcroft 2/11/76		3:00				
US Participation in the Third International Coffee Agreement	2/13	3:00	2/12	2:00	2/12	5:30
Presidential message to Congress on Federal Retirement Legislation	2/16	9:00	2/12	4:00	2/12	5:30
Transmittal Message - National Housing Goals Annual Report	2/12	6:00	2/12	4:00	2/12	5:30
Jas. Lynn memo 2/12/76 re. Sen. Mansfield request for MHD research facility in Montana	2/13	3:00	2/13	11:00	2/13	3:00
HR 5608 - Hollands Loan Extension	noon 2/16	7:00	2/14	9:30	2/16	9:30
Supplmtl Appr. - H EW	2/16	9:30	2/14	9:30	2/16	9:30
HR 8529 - Rice Prod. Act of 75	noon 2/16		2/14	9:30	2/14	9:30



ACTION MEMO

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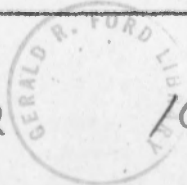
Proposed Budget Supplemental + Budget Amendment for the Legislative Branch	2/5	5:00	2/5	12:00	2/5	4:20
International Narcotics Control Presidential Letter to Mike Mansfield	2/6	10:00	2/5	7:30	2/6	10:45
Annual Report of the Office of Alien Property - (Transmittal message)	2/10	2:00	2/6	2:00	2/9	12:00
Secretary Simon's letter of Feb. 4, 1976, re: Accrual Accounting	2/9	3:00	2/6	5:45	2/9	12:00
Jas. Lynn memo 2/5/76 Title VIII Determination in support of 1477DDD	2/10	10:00	2/9	11:30	2/9	12:30
Transmittal Message for the CIEP Economic Report	2/9	6:00	2/9	4:15	2/9	6:20
H.R. 508 - authority for certain defense employees to Administer Oaths	2/10	5:00	2/9	4:15	2/9	6:20
Enrolled Bill - Private Relief bills (6)	2/11	2:00	2/10	12:40	2/10	7:15
Secretary Richardson's memo of Feb. 5 - re: Oceans Policy	2/13	3:00	2/10	6:00	2/10	7:15
attached memo. to the President on Proposed Compact on the Status of Puerto Rico -	2/13	12 Noon	2/10	6:00	2/10	7:15



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
S. 1657 - National Portrait Gallery Act amendment		5:00		
	2/2	2/2	8:00	2/2 10:45
Pres. Statement - Birthday of Susan B. Anthony		5:00		
	2/2	2/2	8:00	2/2 10:45
Ex. Order - Establishing the Defense Superior Service Medal		3:00		
	2/2	2/2	8:00	2/2 10:45
Ex. Order - relating to the Administration of the Export Admin Act of 1974		5:00		
	2/2	2/2	8:00	2/2 10:45
Report: US Naval Academy Board of Visitors - 7/15-16/75		4:00		
	2/4	2/2	12:30	2/2 3:30
11th 1976 Special Message under the Impoundment Control Act of 1974		11:00		
	2/4	2/3	6:00	2/4 11:30
Confidential Brent Scowcroft memo 2/3/76 re: medal of Freedom for Ambassador Bruce		2:00		
	2/5	2/3	6:00	2/4 12:15
Brent Scowcroft memo - 2/3/76 re: Narcotics response to letter from Mexican Pres. Echeverria		3:00		
	2/4	2/3	6:00	2/4 11:30
HR 9861 - DOD appropriations Act FY 77		Noon		
	2/5	2/4	6:00	2/5 9:30
Proclamation - National Poison Prevention Week, 1976		3:00		
	2/9	2/5	12:00	2/5 4:20
memo - to the President regarding Alternative to busing		CoB		
	2/6	2/5	12:00	2/6 4:45



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Has Annual Report - National Science Board - Science Indicators, 1974	1/28	Noon	11:15	1/27 5:00
3arb memo - 1/26/76 - Talking points for call to John Melcher - re: Conf. Comm. Action Naval Petroleum Reserves legis.	1/28	10:00	11:15	1/27 5:00
Annual Report - National Voluntary Service Advisory Council	1/29	2:00	2:00	1/27 5:00
Budget Supplemental for the Legislative Branch	1/28	3:00	2:00	1/27 5:00
Ex. Order - Procedures for an Export Licensing Policy as to Nuclear Materials and equipment	1/28	3:00	12:00	1/28 2:30
OMB - Revisions - to Frank Zarb's talking points for call to John Melcher re: Conf. Comm. action - Naval Petroleum	ASAP		6:00	1/29 10:00
memo. to Heads of depts and agencies Reports Reduction Program	1/30	5:00	10:45	1/30 4:30
H.S. Res. 406. Presentation by the U.S. of a Statue to Israel	1/30	5:00	10:45	1/30 4:30
S. 1847 - 101 Airborne Division	2/2	2:00	8:00	2/2 10:45
Ex. Order - Amending Proclamation #2988 - Merchandise in General - Order - Bonded Warehouses	2/2	5:00	8:00	2/2 10:45
Report to Congress on the future of the Federal Energy Admin.	2/2	3:00	8:00	2/2 10:45



ACTION MEMO

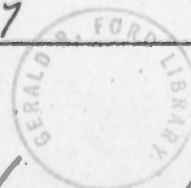
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Proclamation: National Day of Prayer for American Prisoners and missing in action in Southeast Asia.	1/15	5pm	1/15/76	12:00	1/15/76	2:00
Frank Zart memo 1/12/76 Signing Pers for FEA people - re: Energy Bill	1/17/76	ASAP	1/17	12:00		
Military Awards Programs Report of the Department of Defense & Coast Guard	1/20	2:00	1/19	1:30	1/19	5:00
Annual Report - Dept of HUD	1/23	Norm	1/20	4:30	1/20	6:30
Ex. Order - Membership of the Economic Policy Board	1/26	10:00	1/23	7:00pm	1/24	10:20
Ex. Order - Amending Ex. Order 11499	1/26	11:00	1/23	7:00pm	1/24	10:20
Labor-Management Relations in Fed. Ser.	1/26	10:00	1/24	11:30	1/26	10:00
James T. Lynn memo 1/23/76 re Local Pub. Works Capital Develop. + Investment Act of 1975 (AR 5247)	1/27	10:00	1/26	5:45	1/27	9:00
Control of Official Travel.	1/27	3:00	1/26	5:45	1/27	9:00
S.J. Res. 121 - Milk Price Supports	1/27	10:00	1/26	5:45	1/27	9:00
Ed. Schmults suggestion that letters be sent to task force on Regulatory Reform	1/27	10:00	1/26	5:45	1/27	9:00



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Jim Lynn + Coleman memo 1/12/76 - Omnibus Rail Bill		COB 1/6/76	1/5/76 9:00	1/5/76 12:30
Jim Lynn memo to the President 1/3/76 - re: Food Stamp Reform		COB 1/6/76	1/6/76 10:30	1/6/76 12:30
Exec. Order establishing the U.S. Sinai Support Mission		1/10/76 12:00	1/10/76	1/12/76 10:00
Revised message transmitting the CEQ Annual Report		1/12/76 2:00	1/12/76 12:30	1/12/76 4:15
Scowcroft memo 1/12/76 re Letter from Mike Mansfield on Funds for Burmese Temples		1/13 10 a.m.	1/12/76 4:00	1/12/76 5:15
Brent Scowcroft memo 1/12/76 re Reply to Letter from Prime Minister Mike re 200 mile fishing zone		1/13 10 a.m.	1/12 4:00	1/12/76 5:15
Brent Scowcroft memo 1/12/76 re Establishment of an Embassy at Bissau, Republic of Guinea-Bissau		1/13 10 a.m.	1/12 4:00	1/12/76 5:15
Brent Scowcroft memo 1/13/76 re PL 488 Annual Report		1/14 3 p.m.	1/13 5:00	1/14 4:00
Gorb memo 1/14/76 re Alaskan Hwy Transp. Issue Paper		1/15 3 p.m.	1/15 10:45	1/15 2:00
Annual Report - Corp. for Public Broadcasting		1/16 4 p.m.	1/15 12:00	1/15 2:00
Proclamation - American Heart Month		1/15 2 p.m.	1/15 12:00	1/15 2:00



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
HR. 10284 - Medicare amendments	1550	6:30 12/29	12/29 2:45	12/29 4:30
HR. 10727 Social Security Act Appeals	1552	5:00 12/30	12/29 2:45	12/29 4:30
HR. 11184 - Executive Protective Service	1553	5:00 12/30	12/29 2:45	12/29 4:30
HR 3474 - ERDA Authorization	1570	NOON 12/30	12/29 2:45	12/29 4:30
HR 4073 - Regional Development Act of 1975	1571	NOON 12/30	12/29 2:45	12/29 4:30
HR 6461 - Public Broadcasting financing	1573	NOON 12/30	12/29 2:45	12/29 4:30
Proclamation - Oil Export Program - Suspension	200 for	11:00 12/30	12/29 2:45	12/29 4:30
Ex. Order - Transferring functions from GSA to OMB		11:00 12/30	12/29 2:45	12/29 4:30
HR 5541 - Small Small Business Emergency Relief Act	1572	2:00 12/30	12/29 2:45	12/29 4:30
S. 1281 - Depository Institutions		2:00 12/30	12:30 10:15	12/30 11:45
S. 1469 - Amend Alaska Native Claims Settlement Act of 1971		12:00 12/31	12/31 9:30	12/31 11:00



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
H.R. 8631 - Price Anderson Act Amendments		Now 12/29	12/29 9:30	12/29 10:45
H.R. 10792 - Relief of Jona Blavsky		Now 12/29	12/29 9:30	12/29 10:45
HR 4287 - Law Clerks - DC Court of appeals 1543		6:00 12/30	12/29 2:45	12/29 4:30
SJ Res 157 - Amend. to the Flood Disaster Protection Act 1973 1536		11:00 12/30	12/29 2:45	12/29 4:30
S. 95 - Overseas Citizens Voting Rights 1537		10:00 12/30	12/29 2:45	12/30 10:00 Bill Kendall Took over
S. 322 - Hells Canyon National Recreation Area 1538		6:00 12/30	12/29 2:45	12/29 4:30
S. 2327 - Real Estate Settlement Procedures 1540		Now 12/31	12/29 2:45	12/29 4:30
HR 4016 - Soc + Fox Indians Judgement funds 1542		11:00 12/31	12/29 2:45	12/29 4:30
HR 6673 - American Folklife Preservation Act 1546		6:00 12/30	12/29 2:45	12/29 4:30
HR 8304 - National Reading Improvement Act amendments 1547		6:00 12/30	12/29 2:45	12/29 4:30
H.R. 10035 - Judicial Conference of the District of Columbia 1549		5:00 12/30	12/29 2:45	12/29 4:30

GERALD R. FORL

ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
S. 447- private Bill	1397	2:00		
Jesus Cortez Pineda	12/22	12/22	11:00	12/22 1:50
U.P. memo - Natul. Academy of Public Administration	10:00am 12/23	12/22	11:00	12/22 1:50
U.P. memo - Domestic Council Committee - Privacy	10:00 12/23	12/22	11:00	12/22 1:50
HR 10355 - Vets + Survivors Pension Interim Adjustment Act of 1975	2:00 12/22	12/22	11:30	12/22 1:50
HR 8773 - Dept of the Interior + Related Agencies Appropriation Act 1976.	2:00 12/22	12/22	11:30	12/22 1:50
Proposed Letter to Dr. Thomas K. Hitcher re: Testimony before Public Forum on Domestic Policies	10:00 12/24	12/23	10:30	12/23 1:25
HR 8122 - Public Works for Water and Power Development + Energy Research Appropriation Act, 1976	11:00 12/24	12/23	3:15	12/23 5:40
HR 7862 - Revision of farm Credit eligibility Standards	11:00 12/29	12/24	12:00	12/24 12:15
H.J. Res. 749 - Dates for Convening 94th Congress - 2 session, and of the 1977 Budget + 1976 Economic Report	NOON 12/29	12/29	9:30	12/29 10:45
H.R. 4573 - Time Limits for Civil Service retirements annuities	NOON 12/29	12/29	9:30	12/29 10:45
H.R. 11172 - Federal Maritime Commissioner Compensation	NOON 12/29	12/29	9:30	12/29 10:45

DR. FORD LI

ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
HR 2724 Father Marquette National Memorial - Michigan		2:00 12/19	12/19 11:00	12/19 11:30
HR 9924 - National Women's Conference		2:00 12/19	12/19 11:00	12/19 11:30
HR 9888 - LBJ Memorial Grove on the Potomac		2:00 12/19	12/19 11:00	12/19 11:30
Proposed Amend to E/OK Order on Predator Control		5:30 12/22	12/19 11:00	12/30 9:30
Presidential Statement on Completion of resettlement of Indochina Refugees		Noon 12/20	12/19 6:30	12/19 9:00 p.m.
HR 4865 - Use of Franked Mail 1418		2:00 12/22	12/22 8:00	12/22 10:45
HR 6642 - Allotments from Civil Service annuities		2:00 12/22	12/22 8:00	12/22 10:45
Ex Order - Amending order # 11647 relating to Federal Regional Councils		2:00 12/22	12/22 8:00	12/22 10:45
Ex Order - Adding to membership of the E/W Foreign Trade Board		2:00 12/22	12/22 8:00	12/22 10:45
HR 7976 - Restoration of Annual leave to Fed Employees		2:00 12/22	12/22 8:00	12/22 10:45



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
HR 568 - Adoption of alien child by an unmarried US citizen		3pm 12/15	12/13 11 am	12/13 12:15 pm
HR 6669 - Auth. for reclamation feasibility studies		4pm 12/15	11 am 4 pm	12/13 12:15 pm
CEA memo - re: veto of the Rail reorganization Act		10:00 12/17	12/15 4:30	12/16 10:00
Revised letter to the 6 Committee Chairman transmitting the Status Report on Indochina Refugees		6:00 12/16	2:30 12/16	5:30
HR 8069 - departments of Labor & HEW Appropriation Act, 1976		6:00 12/16	2:30 12/16	5:30
S. 1800 - Arts and Artifacts Immunity Act		Noon 12/17	4:00 12/16	9:00
Scowcroft memo 12/16/75 - US Compliance w/ Biological Weapons Convention		10:00 12/17	4:00 12/16	9:00
Yarb memo - 12/16/75 re S. 622 Energy Policy + Constr. Act - 1/1/76		COB 12/17	9:00 12/17	9:00
Annual Report of the Director of the National Cancer Institute + the National Cancer program 5 year plan		Noon 12/22	11:00 12/19	11:30
HR 9005 International Development and food assistance Act		5:00 12/19	11:00 12/19	11:30
S. 55 Relief of Dino Mendoza Pasqua S. 605 " " Heung Soon Kim S. 1653 " " Sun Yang Kim & Sun mi Kim		5:00 12/19	11:00 12/19	11:30



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
H.R. 5197- to authorize foreign employment on the Seafreeze Atlantic		5:00 12/10	12/10 3:00	12/10 6:00
HR 6971- Consumer Goods Pricing Act of 1975		5:00 12/10	12/10 3:00	12/10 6:00
H.R. 9915- Amendments to the Federal Rules of Evidence and the Rules of Criminal Procedure		5:00 12/10	12/10 3:00	12/10 6:00
Signing Statement for Flat Tops Wilderness, Colorado S. 267		5:00 12/10	12/10 3:00	12/10 6:00
Reports to Congressional Committees on Indochina Refugees-		2:00 12/11	12/11 10:30	12/11 2:15
S. 240 General Federation of Women's Club-		5:00 12/12	12/12 10:15	12/12 11:00
Designation of the Key Largo Reef as a Marine Sanctuary		Noon 12/12	12/12 1:00	12/13 12:15 pm
HR 11027- Amending off date of Defense Prod. Act Amendments of 1975		Noon 12/15	12/13 11am	12/13 12:15 pm
S. 364- Timber sale contracts		4pm 12:15	12/13 11am	12/13 12:15 pm
S. 233 Relief of No Central Educational TV, Inc.		3pm 12:15	12/13 11am	12/13 12:15 pm



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Allocation for the National Study Commission on Records on Fed. officials		12/4 Noon	12/3 5:15	12/3 7:00
H.R. 6692- General Appropriations Authorization for July 1, Sept. 30, 1976		12/8 5:00	12/5 4:00	12/5 5:00
Proposed Supplemental Appropriation for the Judiciary		12/8 5:00	12/8 11:00	12/8 1:00
Transmittal Message CEQ Annual Report		12/8 5:00	12/8 11:00	12/8 1:00
H.R. 10481- N.Y. City Seasonal Financing Act		12/8 3:00	12/8 1:30	12/8 3:45
S. 1245- Alaska Highway Amendment	1247	12/10 Noon	12/9 9:00	12/9 5:15
H.R. 10077 - Forest Service Cooperative Agreements	1249	12/10 Noon	12/9 9:00	12/9 5:15
S. 267- Flat Tops Wilderness Colorado	1246	12/10 Noon	12/9 9:00	12/9 5:15
Presidential Statement on National Center on Productivity & the Quality of Working Life		12/9 Noon	12/9 11:00	12/9 12:00
Revision memo + Exec. Order - Providing for the closing of govt. dpts + agencies on Fri, Dec 26, 1975		12/10 6:00	12/10 3:00	12/10 4:40



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Report of the U.S. Military Academy Bd. of Visitors		11/28 4:00	11/26 6:00	11/28 11:00
HR-10029-Military Construction Appropriation Act, 1976		11/28 12:00	11/26 6:00	11/28 11:00
HR-8841-Extend and amend the Federal Insecticide Fungicide and Rodenticide Act		11/28 12:00	11/26 6:00	11/28 11:00
HR-9472-Tennessee Valley Authority Bond Increase		11/28 12:00	11/26 6:00	11/28 11:00
HR-2343-Henry W. Andrews Forestry Sciences Laboratory		11/28 12:00	11/26 6:00	11/28 11:00
8th Special Message under the Impoundment Control Act of 1974		11/28 5 p.m.	11/28 11:00	11/28 1:00
H.R. 12 Executive Protection Service		11/28 1 p.m.	11/28 11:00	11/28 1:00
S. 1517 Foreign Relations Authorization Act, FY 76		11/28 1 p.m.	11/28 11:00	11/28 1:00
Ex. Order - Delegating Authority of the President to designate individuals appointed by the President to receive training	(12/4) Noon	11/28 11/4	12/3 5:15	12/3 7:00
Language Change request for the energy Research and Development Administration	(12/4) Noon	11/28 11/4	12/3 5:15	12/3 7:00
Ex Order - Amending Ex. order #10422 - Prescribing Procedures - W.M.	12/4 Noon	12/3 12/3	5:15	12/3 7:00



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
1976 Supplemental approp. request for Claims + fudgements		11/20 5:00	11/20 2:15	11/20 3:00
Supplemental for the Legislative Branch		11/24 11:00	11/22 11:00	11/24 10:30
Language Change Request for the National Commission on Supplies + Shortages		11/24 12:00	11/22 11:00	11/24 10:30
Ex Order - Nondiscrimination w/respect to the handicapped in federally stated		11/24 3:00	11/22 11:00	11/24 10:30
Proposed letter to Congressman Wright Patman response to his letter of Oct 29 - National Press Club -		11/24 12:00	11/22 11:00	11/24 10:30
Frank Zark memo dtd. 11/21 re. Outer Cont. Shelf Leasing Policy		11/25 2:00	11/24 3:00	11/25 10:30
Exec. Order - Amending Exec. Order No. 11643 of 2/9/72 relating to environmental safeguards and activities for Animal Damage Control on Fed. Lands		11/25 4:00	11/25 9:00	11/25 11:15
S. 2195 - Natl. Productivity and Quality of Working Life Act of 1975.		11/25 5:00	11/25 9:00	11/25 11:15
Wm. Simon's memo to the President dated 11/21 regarding - withholding Rate Strategy		11/26 2:00	11/25 9:00	11/25 11:15
Ltr from Brent Scowcroft re. Proposed ltr of Reply to Sen. Hale on the Inter. Labor Org (ILO) Withdrawal notice.		11/28 12:00	11/26 2:30	11/26 3:45
Supplemental Requests for the Natl. Commis on Supplies + Shortages		11/28 3:00	11/26 6:00	11/28 11:00



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Ex Order - Extend Existence of National Commis. on Inter. ¹⁹⁷⁵ Women's Year	11/17	2:00	11/14	3:15 11/15 12:30
Don't know 11/2/75 AL 58350 Sec of Treas. by a member of NSC				
fy 76 Supplemental for UN peace keeping forces in the Middle East	11/17	4:00	11/17	3:45 11/17 5:30
fy 76 Budget Supplemental for the Dept. of Commerce	11/17	6:00	11/17	3:45 11/17 5:30
Emergency Board #187-Request for the Board to be reconvened	11/18	Noon	11/18	3:00 11/19 9:00
9th Annual Report of the P on the operation of the Automotive Products Trade Act of 1965	11/19	5:00	11/18	5:20 11/19 9:00
Presidential memo to agencies on improved management	11/20	Noon	11/19	1:00 11/19 6:30
memo to heads of Departments + agencies re: Cold Reduction Campaign	11/19	5:00	11/19	1:00 11/19 6:30
HR 8365 - DOT + related agencies Appropriation Act 1976	11/20	5:00	11/19	5:00 11/19 6:30
Jim Cannon Memo - P Position on Abortion	11/20	COB	11/19	5:05 11/19 6:30
Request to issue a proclamation designating Nov. 24 as National Day of Fasting	11/20	2:00	11/20	12:00 11/20 3:00



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
S. 896 - Volunteers in the Parks Program	925	11/11 4:00	11/11 11:00	11/11 6:15
Enrolled Bill S. 1649 gifts for National Arboretum	926	11/11 4:00	11/11 11:00	11/11 6:15
Budget Supplementals for the Legislative Branch	—	11/11 4:00	11/11 11:00	11/11 6:15
fy 76 - Transition Quarter Budget Supplementals for GSA	✓	11/11 4:00	11/11 1:15	sent back w/out 11/11 4:15 Comment - Jane request P has to leave
S. 24 - Patent Cooperation Treaty	✓	11/12 4:00	11/12 9:00	11/12 1:30
7th 1976 message under Impoundment Control Act of 1974		11/12 6:00	11/12 5:30	B.K. Brought to Jane Greenleaf 11/13 a.m.
Enrolled Bill HR 633 Peace Corps Auth.	956	11/13 Noon	11/13 10:00	11/13 6:00
Lynn memo - 11/12/75 - S. 2350 - Sec of Treasury on NSC		11/13 10:00	11/13 4:15	11/13 6:00
Joint memo - John Dunlop & Jas Lynn + Robt Hampton - re: Labor Management Relations in Fed Service		11/13 6:00	11/13 4:15	11/13 6:00
Fed. Coal Mine health + Safety Act of 1969 Report		11/17 5:00	11/14 3:15	11/15 12:30
Ex. Order Presidential Medal of Freedom		11/17 2:00	11/14 3:15	11/15 12:30



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF
Supplementals to US Railway Assoc.		11/8 NOON	11/7 5:30	11/8 9:55 (Ba)
S. 584 - Natl. Guard Technicians		11/10 11:00	11/7 5:30	11/8 9:55 (Ba)
S. J. Res. 134 - Fed Reserve		11/10 11:00	11/7 5:30	11/8 9:55 (Ba)
Supplementals - Legislative Branch		11/10 Noon	11/10 9:00	12/10 noon
Proposed Contract for sale of butane from Naval Petroleum Res. #1		11/10 5pm	11/10 noon	11/10 2:45
4th Quarterly Report of Council on Wage & Price Stability		11/11 2pm	11/10 noon	11/10 2:45
Contract bet. US + Husky Oil Co. Naval Pet. Res. #4 Arctic Slope, Alaska		11/11 5pm	11/10	11/10 2:45
Maritime Approp. Act S. 1542			11/	11/10 noon
Toxic Substances Legis.			Loen oil - Mr. Colchester will not be acted upon, no night as well support amendments to Tunney - Eckhardt	11/10 noon



ACTION MEMO	LOG NO.	DUE	STAFFED	SIGNED OFF		
Jim Cannon 11/1/75 - Location of ERDA's COAL con project	11/4	2:00	11/3	2:30	10/3	4:15
FY 76 Budget Supplementals for DOT	11/4	Noon	11/4	9:00	11/4	12:00
" " Legislative Branch	11/4	Noon	11/4	9:00	11/4	12:00
Memo for members of the Energy Resource Council	11/4	Noon	11/4	9:00	11/4	12:00
HR 4799 - Rural Electrification Act Amends -	11/4	Noon	11/4	9:00	11/4	12:00
Kissinger memo - 11/5/75 re: Establishment of the U.S. Sinai Support Mission	11/6	2:00	11/5	6:30	11/6	3:10
Jas. Lynn - 11/5/75 Fed. Aid Highway Legis -	11/10	10:00	11/6	4:30	11/7	10:00
memo (undated) Jas. Lynn - Jas. Cannon - EPA Draft Guidelines on Beverage Container Dep	11/10	10:00	11/6	4:30	11/7	10:00
memo of 11/6 - Carla Hills + Jas. Lynn - Release of 3 Billion	11/7	10:00	11/7	11:15	11/7	5:00
memo - Jas. Lynn - EPA draft	11/10	10:00	11/7	5:30	11/8	9:55 (Ba)

